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JAN - 8 2006



CALENDAR

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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TUESDAY, JANUARY 3, 1995 - 10:00 A.M.

ROOM 228, City Hall

MEMBERS: Supervisors Carole Migden, Bill Maher, Susan Leal

CLERK: Rosemary Little-Horanzky

\* \* \* \* \*

## Disability Access

The Board of Supervisors Committee Meeting Room (228) and the Legislative Chamber of the Board are on the second floor of City Hall.



Both the Committee Room and the Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, 2 1/2 blocks from City Hall. Accessible MUNI line serving this location is the #42 Downtown Loop as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.



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APPOINTMENTS

1. File 92-94-65. [Appointments, Delinquency Prevention Commission] Hearing to consider appointment of members to the Delinquency Prevention Commission, vice Sherry D. Tennyson (Seat No. 21801/Youth), Arthur Walker (Seat No. 21802) Enola Maxwell, (Seat No. 21803), James H. Mayo (Seat No. 21804), Carmen Trasvino (Seat No. 21805), Glen Eagleson (Seat No. 21806), terms expiring December 31, 1994, for four-year term ending December 31, 1998, Vice Ron Sugiyama (Seat No. 21818), resigned, for unexpired portion of four-year term ending June 30, 1995. (Clerk of the Board)

Applicants: Enola Maxwell  
James H. Mayo

## ACTION:

2. File 92-94-66. [Appointment, Redwood Empire Association] Hearing to consider appointment of member to the Redwood Empire Association vice Supervisor Willie B. Kennedy (Seat No. 1204), term expiring December 31, 1994, for new one-year term ending December 31, 1995. (Clerk of the Board)

Applicants: None.

## ACTION:

3. File 92-94-68. [Appointments, Bicycle Advisory Committee] Hearing to consider appointment of members to the Bicycle Advisory Committee, vice David Lipsky (Seat No. 24301/Bike Industry), Albert S. Glenn (Seat No. 24303/Environmental), terms expiring December 31, 1994, for three-year terms ending December 31, 1997. (Clerk of the Board)

Applicants: Albert S. Glenn  
Robin F. Levitt  
Michael Joseph Zack  
Steve Middleton

## ACTION:

4. File 92-94-55. [Appointment/Association Bay Area Governments Executive Board] Hearing to consider appointment of member to the Association of Bay Area Governments Executive Board, vice Supervisor Shelley (Seat No. 10305/Alternate), for unexpired portion of the two-year term ending June 30, 1995. (Clerk of the Board)  
(Continued from 12/06/94)

Applicant: None

## ACTION:

5. File 92-93-57. [Video Display Terminal Advisory Committee] Hearing to consider appointment of member to the Video Display Terminal Advisory Committee, August Colenbrander, M.D., (Seat No. 25702/Represents S.F. Chamber of Commerce), term expired November 14, 1993, for new three-year term ending November 14, 1996. (Clerk of the Board)  
(Continued from 12/06/94)

Applicant: August Colenbrander

ACTION:

6. File 92-94-13. [Lead Hazard Reduction Citizens Advisory Committee] Hearing to consider appointment of a member to the Lead Hazard Reduction Citizens Advisory Committee, vice Lucy Vela (Seat No. 26705 – Child Care), resigned, for the unexpired portion of the four-year term ending June 25, 1997. (Clerk of the Board)

Applicant: Doris Landry

ACTION:

7. File 92-94-69. [Board of Directors, Golden Gate Bridge, Highway and Transportation District] Hearing to consider affirming retention of Supervisor Terence Hallinan as a member of the Board of Directors, Golden Gate Bridge, Highway and Transportation District. (Clerk of the Board)  
(12/6/94 – Continued to the Call of the Chair.)

NOTE: SUPERVISOR HALLINAN HAS RESIGNED.

Applicant: Supervisor Kevin F. Shelley

ACTION:

8. File 92-94-71. [Appointment, ABAG Excutive Committee] Hearing to consider appointment of a member of the Board Supervisors to the Association of Bay Area Governments Executive Committee, vice Supervisor Carole Migden (Seat No. 10302), resigned, for the unexpired portion of term ending June 30, 1995. (Clerk of the Board)

Applicant: Supervisor Kevin F. Shelley

ACTION:

9. File 92-94-72. [Lead Poisoning Prevention Citizens Advisory Committee] Hearing to consider appointment of member to the Lead Poisoning Prevention Citizens Advisory Committee, vice Diana Jung (Seat No. 26601 - Child Care) resigned, for the unexpired portion of the four-year term ending June 25, 1997.

Applicant: Lynn Ishida Barbaree

ACTION:

10. File 92-94-73. [Appointment ABAG Executive Committee] Hearing to consider appointment of a member of the Board of Supervisors to a one-year term on the Association of Bay Area Governments Executive Committee, vice Supervisor Kevin F. Shelley (Seat No. 103024), resigned, for the unexpired portion of term ending June 30, 1995. (Clerk of the Board)

Applicant: None

ACTION:

11. File 165-94-12. [Ethics Compliance Analysis] Motion directing the Board of Supervisors Budget Analyst to conduct a financial analysis of the resources allocated to compliance and enforcement of the City's ethics laws. (Supervisor Shelley)

ACTION:

12. File 114-94-4.1. [Access Appeals Commission] Ordinance amending the Building Code by amending Sections 209, 215 and 216 to provide that the Access Appeals Commission reviews proposed code changes, code rulings and administrative bulletins related to disabled access requirements instead of the Code Advisory Committee and to require that the Commission ratify all hardship and other exceptions granted by the Bureau of Building Inspection. (Supervisor Leal)

NOTE: AT THE REQUEST OF THE SPONSOR THE CHAIR MAY ENTERTAIN A MOTION TO CONTINUE THIS ITEM.

ACTION:

13. File 54-94-14. [Proposition O Board Meeting] Motion ordering the January 17, 1995 meeting of the San Francisco Board of Supervisors to be held at the Southeast Community Facility Commission, 1800 Oakdale Avenue, Community Meeting Room in the Bayview Hunters Point District of San Francisco, at 2:00 p.m. (Supervisor Shelley) (12/6/94 - Continued to the Call of the Chair)

ACTION:



SF  
590.84  
1/17/95

# CALENDAR

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## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, JANUARY 17, 1995 - 10:00 A.M.

ROOM 228, City Hall

MEMBERS: Supervisors Carole Migden, Susan Leal

CLERK: Rosemary Little-Horanzky

\* \* \* \* \*

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APPOINTMENTS

1. File 033-94-007. [Appointments, S.F. Relocation Appeals Board] Resolution confirming Mayor's appointments of members to the San Francisco Relocation Appeals Board. (Mayor)

Applicants: Richard Hauptman, (vice himself, term expired, for the term expiring January 2, 1998.)  
 Harry Kim, (vice Patricia Aguayo, term expired, for the term expiring January 2, 1997.)  
 Albert Y. Seto, (vice Jamal Mogannam, term expired, for the term expiring January 2, 1997.)  
 Essie Webb, (vice herself, term expired, for the term expiring January 2, 1996.)

ACTION:

2. File 92-94-55. [Appointment/Association Bay Area Governments Executive Board] Hearing to consider appointment of member to the Association of Bay Area Governments Executive Board, vice Supervisor Shelley (Seat No. 10305/Alternate), for unexpired portion of the two-year term ending June 30, 1995. (Clerk of the Board) (Continued from 1/3/95)

Applicant: None.

ACTION:

3. File 92-94-73. [Appointment ABAG Executive Committee] Hearing to consider appointment of a member of the Board of Supervisors to a one-year term on the Association of Bay Area Governments Executive Committee, vice Supervisor Kevin F. Shelley (Seat No. 103024), resigned, for the unexpired portion of term ending June 30, 1995. (Clerk of the Board) (Continued from 1/3/95)

Applicant: Supervisor Sue Bierman

ACTION:

4. File 92-94-42. [Appointment/Lead Hazard Reduction Citizen Adv Cmte] Hearing to consider appointment of member to the Lead Hazard Reduction Citizen Advisory Committee, vice Robert J. Mengarelli, (Seat No. 26703 - Painting Contractor), and vice Lyn Farrugia, (Seat No. 26722 - Parent) resigned, for unexpired portion of four-year terms ending June 25, 1997. (Clerk of the Board)

Applicant: Angela Hodgson

ACTION.

5. File 92-94-63. [Appointments, Elections Task Force] Hearing consider appointment of three members to the Elections Task Force established by Proposition L, November 1994 Election, terms ending May 1, 1995. (Clerk of the Board)

Applicants: Timothy Scott Napier  
Wayne R. Sheppard  
Steven Hill  
William Lawrence Richardson  
David Binder  
Charles Lehman  
Eric Mar  
Bernard Choden  
George Mix, Jr.  
Sharon Treskunoff Bailey  
James Bourgart  
Joseph Van Ness-Ballesteros  
Richard Allman  
Dale M. Butler  
David C. Spero  
Carol Mayer Marshall  
Kerrington F. Osborne  
Gwenn Craig  
Judith Reuter  
Stuart A. Bronstein

ACTION:

6. File 92-94-67. [Appointment, Developmental Disabilities Area Bd. V] Hearing to consider appointment of member to the Developmental Disabilities Area Board V (Seat No. 21902), term expired, for three-year term ending December 31, 1997. (Clerk of the Board)

Applicant: Julie Hsu

ACTION:

7. File 92-94-13. [Lead Hazard Reduction Citizens Advisory Committee] Hearing to consider appointment of a member to the Lead Hazard Reduction Citizens Advisory Committee, vice Lucy Vela (Seat No. 26705 - Child Care), resigned, for the unexpired portion of the four-year term ending June 25, 1997. (Clerk of the Board)

Applicant: Doris Landry

ACTION:

8. File 92-94-72. [Lead Poisoning Prevention Citizen's Advisory Board] Hearing to consider of appointment of member to the Lead Poisoning Prevention Citizen's Advisory Board, vice Diana Jung, (Seat No. 26601), resigned, for unexpired portion of two-year term ending on August 20, 1995.

Applicant: Lynn Ishida Barbaree

ACTION:

9. File 92-95-1. [Appointment, Metropolitan Transportation Commission] Hearing to consider appointment of a member of the Board of Supervisors to the Metropolitan Transportation Commission (Seat No. 12001), term expiring February 10, 1995, for a new four-year term ending February 10, 1999. (Clerk of the Board)

Applicant: Supervisor Tom Hsieh

ACTION:

10. File 92-95-2. [Appointment/Lead Hazard Reduction Citizen Adv Cmte] Hearing to consider appointment of member to the Lead Hazard Reduction Citizen Advisory Committee, vice Michael J. Kosnett, MD, MPH (Seat No. 26717 - Physician) resigned, for the unexpired portion of four-year terms ending on June 25, 1997. (Clerk of the Board)

Applicant: Jordan Rinker

ACTION:

11. File 54-94-14. [Proposition O Board Meeting] Motion ordering the March 6, 1995 meeting of the San Francisco Board of Supervisors to be held at the Southeast Community Facility Commission, 1800 Oakdale Avenue, Community Meeting Room in the Bayview Hunters Point District of San Francisco, at 2:00 p.m. (Supervisor Shelley)  
(Continued from 1/3/95)

ACTION:

12. File 054-95-001. [Retention Schedule of Board of Supervisors] Motion approving Board of Supervisors retention schedule and authorizing the Clerk of the Board to adjust the schedule to increase retention periods and requiring Board approval of additions and/or reduction in retention periods. (Supervisor Alioto)

ACTION:

13. File 97-94-80. [Redevelopment Commissioners as City Officers] Hearing to consider designating Redevelopment commissioners as City officers. (Supervisor Kaufman)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
ROOM 235, CITY HALL  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

90.80  
2/7/95  
CALENDAR

ALL COMMITTEES OF THE BOARD OF  
SUPERVISORS WILL RELOCATE TO  
401 VAN NESS AVENUE ROOM 410  
EFFECTIVE FEBRUARY 21, 1995

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

FEB 3 1995

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, FEBRUARY 7, 1995 - 10:00 A.M.

ROOM 228, CITY HALL

MEMBERS: Supervisors Kevin Shelley, Susan Leal, Tom Ammiano

CLERK: Rosemary Little-Horanzky

\* \* \* \* \*

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1. File 92-95-8. [Appointments, Telecommunications Policy Committee] Hearing to consider appointing members to the Telecommunications Policy Committee, Susan Levitin (Seat No. 21601), George E. McBride (Seat No. 21602), Owen Seitel (Seat No. 21603), and Zane G. Blaney (Seat No. 21604), terms expired February 1, 1995, for new two-year terms ending February 1, 1997. (Clerk of the Board)

Applicants: Ellie Gray  
Zane G. Blaney

ACTION:

2. File 069-95-001. [Request, Supplemental Appropriation, Citywatch] Motion directing the Clerk of the Board of Supervisors to submit to the Mayor a supplemental appropriation request for \$169,000 to purchase equipment necessary to provide gavel to gavel coverage of the Board of Supervisors meetings. (Supervisors Alioto, Kennedy, Bierman, Ammiano, Shelley)

ACTION:

3. File 92-95-3. [Appointment] Hearing to consider appointing member to the Assessment Appeals Board, vice Alec Lambie (Seat No. 21011/Alternate), resigned, for the unexpired portion of the two-year term ending September 5, 1996. (Clerk of the Board)

Applicants: Elizabeth McQuiston  
Blayne L. Asher

ACTION:

4. File 92-94-74. [Health Authority] Resolution appointing governing body members of the San Francisco Health Authority. (Department of Public Health)

ACTION:

5. File 92-95-7. [Appointments, Sunshine Ordinance Task Force] Hearing to consider appointing of members to the Sunshine Ordinance Task Force. (Clerk of the Board)

Applicants: Dory Culver  
Richard B. Rothman

ACTION:

6. File 92-94-57.2. [Appointment] Hearing to consider affirming retention of James R. Bronkema as a member of the Board of Directors, Golden Gate Bridge, Highway and Transportation District. (Clerk of the Board)

Applicants: James R. Bronkema  
                  Juan Oyarzun  
                  Phillip House

ACTION:

7. File 92-94-57.1. [Appointment] Resolution appointing Bill Maher, as a member of the Board of Directors, Golden Gate Bridge, Highway and Transportation District; effective January 8, 1995. (Rules Committee)  
(1/9/95 rereferred to Committee.)

ACTION:

8. File 92-95-4. [Appointments] Hearing to consider appointment of members to the Citizens' Advisory Task Force for the Central Freeway.

Applicants:       Richard Audell Johnson  
                      Kathryn E. Carroll  
                      Judith Kaminsky  
                      Roddy Creedon  
                      Ron Miguel  
                      Michelle Brant  
                      Mark Pope  
                      Paul Burt  
                      David Klein  
                      Jerry D. Goldberg  
                      Tom Radulovich  
                      Andrew Vesslinovitch  
                      Brian R. Hill  
                      David Heller  
                      Stephen L. Taber

ACTION:

9. File 97-94-80. [Redevelopment Commissioners] Ordinance amending San Francisco Administrative Code by adding Section 16.701, to allow Redevelopment Agency Commissioners to participate in City Employee Health Service System provided Redevelopment Agency Commission approves such participation and agrees to pay all costs. (Supervisor Kaufman)  
(Continued from 1/17/95)

ACTION:

10. File 92-95-2. [Appointment] Hearing to consider appointment of member to the Lead Hazard Reduction Citizens Advisory Committee, vice Michael J. Kosnett, MD, MPH, resigned (Seat No. 26717 - Physician), resigned, for unexpired portion of four-year term ending on June 25, 1997.  
(Continued from 1/17/95)

Applicants: Jordan Rinker, MD

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
ROOM 235, CITY HALL  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 4524

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
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San Francisco CA

CITY AND COUNTY



OF SAN FRANCISCO

## BOARD OF SUPERVISORS

### BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

February 3, 1995

**TO:** Rules Committee

**FROM:** Budget Analyst

**SUBJECT:** February 7, 1995 Rules Committee Meeting

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FEB 7 1995

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Item 2 - File 69-95-1

**Item:** Motion directing the Clerk of the Board of Supervisors to submit to the Mayor a supplemental appropriation request for \$169,000 to purchase equipment necessary for the Municipal Access Channel to provide gavel to gavel coverage of the Board of Supervisors meetings.

**Amount:** \$169,000

**Source of Funds:** General Fund Reserve

**Description:** Under the City's Franchise Agreement with Viacom Cablevision of San Francisco, Viacom is required to provide one channel each for public, educational and government (municipal) access. The Cable TV Access Development and Program Fund consists of .2 percent of the 5 percent total franchise fees paid to the City by Viacom (the remaining 4.8 percent of the franchise fees accrues to the General Fund). The monies in the Cable TV Access Development and Program Fund for FY 1994-95 are allocated equally between (1) a professional services contract aimed at promoting and encouraging the use of Public Access Cable Television channels (\$50,000), (2) contract services which assist in the operation of the Educational Access Cable Channel of the City College of San Francisco (\$50,000) and (3) the Municipal Access Channel (\$50,000). It should be noted that the amounts

budgeted for these services is subject to modification depending upon the actual amount paid to the City by Viacom for franchise fees.

The Municipal Access Channel, which began operation in June of 1993, is included in the budget of the Board of Supervisors under the Cable TV Access Development and Program Fund, and, as noted above, is budgeted in the amount of \$50,000 for FY 1994-95. The Municipal Access Channel's actual amount allocated for FY 1994-95 is \$51,313, including \$32,757 in FY 1994-95 Cable TV Access Development and Program Funds plus \$18,556 in Cable TV Access Development and Program Funds, which were carried forward from FY 1993-94. This \$51,313 is \$320,777 less than the Municipal Access Channel's projected amount of \$372,090, which, according to Mr. Zane Blaney, Manager of the Municipal Access Channel, is required to fund the operations of this Channel for FY 1994-95.

The Board of Supervisors recently approved a supplemental appropriation in the amount of \$84,000 to fund the operations of the Municipal Access Channel (File 69-94-4.1). This \$84,000 plus the \$51,313 brought the total amount available for the operation of the Channel to \$135,313 or \$236,777 less than the Municipal Access Channel's projected amount required of \$372,090. Included in this \$372,090 was an amount of \$168,527, which was designated for new remote television equipment. The Municipal Access Channel previously advised that this equipment would be used to provide "gavel to gavel" coverage of the Board of Supervisors committee meetings and full Board meetings when the Board of Supervisors relocated to the Veterans Memorial Building during the seismic retrofit of City Hall. The Attachment, provided by Mr. Blaney, is a detailed justification for the projected \$168,527 equipment budget.

The proposed motion would direct the Clerk of the Board of Supervisors to submit to the Mayor a supplemental appropriation request of \$169,000 for purposes of purchasing the remote television equipment.

Mr. John Taylor, Clerk of the Board of Supervisors advises that the source of funds for the proposed supplemental request would be the General Fund Reserve.



Memo to Rules Committee  
February 7, 1995 Rules Committee Meeting

**Comment:** Approval of the proposed supplemental appropriation of \$169,000 would bring the total amount available for the operation of the Channel for FY 1994-95 to \$304,313 (\$135,313 previously appropriated plus the subject request of \$169,000) or \$67,777 less than the Municipal Access Channel's projected amount required of \$372,090. According to Mr. Blaney, the Public Library has agreed to provide \$65,000 in Library Proposition E funds to the Municipal Access Channel, which will be the subject of a future supplemental appropriation request.

**Recommendation:** Approval of the proposed motion is a policy matter for the Board of Supervisors.

# R.E. SNADER

## AND ASSOCIATES, INC.

Attachment  
Page 1 of 4

Date: 13-Oct-94

### QUOTATION

To: Zane Blaney  
Community TV Corporation  
P.O. Box 427190  
San Francisco, CA 94102  
Ph: 557-4293  
Fax: 557-4449

From: Tom Anderson  
R.E. Snader & Associates, Inc.  
475 Gate Five Road  
Sausalito, CA 94965  
Ph: (415) 332-7070  
Fax: (415) 331-1643

Item	Qty	Model	Description	Unit Price	Total	Support
1	5	WVE-550	Panasonic 3-CCD Digital Camera	\$4,600.00	\$22,500.00	
2	5	WVGB-700	Panasonic Camera Remote Control	\$1,100.00	\$5,500.00	
3	5	AGB-640	Panasonic Camera Power Supply	\$410.00	\$2,050.00	
4	5	WV-CA10B50	Panasonic 180' Extension Cable	\$170.00	\$850.00	
5	5	WV-CA20T10	Panasonic Remote Adapter Cable	\$205.00	\$1,025.00	
6	5	S16x6.7BMD	Fujinon 16x Zoom Lens	\$3,195.00	\$15,975.00	
7	5	CPT- 1A100	Fujinon Digital Pan/Tilt Head	\$3,492.00	\$17,460.00	
8	2	EOP-102T50D	Fujinon Multi Head 4x Control - Pan/Tilt, Zoom, Focus Iris with 24 Presets	\$4,285.00	\$8,570.00	
9	5	CPS-401A10D	Fujinon Power Supply with Digital (FUJII I/O)	\$720.00	\$3,600.00	
10	5	UHD-10344A010	Fujinon 10 Meter Control Cable (Head to Power Supply)	\$280.00	\$1,400.00	
11	5	PM-105	Pelco Wall Mount Adapter	\$55.00	\$275.00	
12	2	KM-1200U	JVC 4 Input Composite Switcher	\$1,920.00	\$3,840.00	
13	2	BR-S605U	JVC S-VHS Recorder/Player	\$2,107.00	\$4,214.00	
14	1	BR-S622U	JVC S-VHS Recorder/Player	\$4,080.00	\$4,080.00	
15	1	SA-T22U	JVC Time Base Corrector Board	\$465.00	\$465.00	
16	1	SA-R22U	JVC VITC/LTC Time Code Reader/Generator Board	\$320.00	\$320.00	
17	1	BR-S822U	JVC S-VHS Editing VCR	\$5,530.00	\$5,530.00	
18	1	SA-R22U	JVC VITC/LTC Time Code Reader/Generator Board	\$320.00	\$320.00	
				Proposed	(continued)	
				Total		

This Quotation is firm until:  
Prepared By

12-Nov-94

Tom Anderson

# R.E. SNADER

## TELEVISION, VIDEO, COMPUTER AND ASSOCIATES, INC.

Attachment  
Page 2 of 4

Date: 10-Oct-94

### QUOTATION

To: Zane Blaney  
Community TV Corporation  
P.O. Box 427190  
San Francisco, CA 94102  
Ph: 557-4293  
Fax: 557-4449

From: Tom Anderson  
R.E. Snader & Associates, Inc.  
475 Gato Five Road  
Sausalito, CA 94965  
Ph: (415) 332-7070  
Fax: (415) 331-1643

Item	Qty	Model	Description	Unit Price	Total	Support
19	2	PVM-411	Sony 4" BW Quad Monitor with Rack Mount	\$1,480.00	\$2,960.00	
20	4	TM-900SU	JVC 9" Color Monitor	\$545.00	\$2,180.00	
21	2	RK-900SU	FEC Dual Rack Mount Kit	\$100.00	\$200.00	
22	2	VDA-2106	Sigma 1x3 Video DA	\$180.00	\$360.00	
23	4	ADA-2110	Sigma 1x3 Audio DA	\$180.00	\$720.00	
24	2	AFV-100	Sigma Audio Follow Video Switcher	\$150.00	\$300.00	
25	2	SS2100-5	Sigma Rack Mount Tray	\$395.00	\$790.00	
26	2	MM-400	Magni Waveform Vector Display	\$1,695.00	\$3,390.00	
27	2	CODI	Chyron Character Generator	\$4,000.00	\$8,000.00	
28	2	Control Software	R.E. Snader Windows CG Software	\$450.00	\$900.00	
29	2	Schedule Software	R.E. Snader Schedule Software	\$450.00	\$900.00	
30	2	M208/DPC	Delta Designs 2 Bay Console with Casters, 2 Shelves 2 Power Strips, and VTR Rack Rails	\$1,895.00	\$3,790.00	
31	2	PIN466-15	Mediatek 466 Dx2-66 w/16MB RAM, 425MB HD, 24 Bit SVGA 14" Color Monitor, Windows 3.1	\$2,840.00	\$5,680.00	
32	2	19" Rack System	Computer Rack Mount	\$530.00	\$1,060.00	
33	1	MS-222	Clear-Com Rack Mount 2 Channel Main Station	\$750.00	\$750.00	
34	1	RM-222	Clear-Com Rack Mount 2 Channel Remote Station	\$675.00	\$675.00	
35	5	CC-86	Clear-Com Head Set	\$155.00	\$775.00	
36	3	RS-502TW	Clear-Com Dual Channel Belt Pack	\$260.00	\$780.00	
37	2	TWC-10	Clear-Com 2 Channel V3 pin Cable Adapter	\$189.00	\$338.00	
38	2	1202	Meckle 12x2 Audio Mixer	\$320.00	\$640.00	
39	2	Misc. Cables	Cables and Connectors for Installation	\$2,000.00	\$4,000.00	

Proposed  
Total

(continued)

This Quotation is firm until:  
Prepared By:

12-Nov-94

Tom Anderson

*Tom Anderson*

# R.E. SNADER

## AND ASSOCIATES, INC.

Attachment  
Page 3 of 4

Date: 13-Oct-94

### QUOTATION

To: Zane Blancy  
Community TV Corporation  
P.O. Box 427190  
San Francisco, CA 94102  
Ph.: 557-4293  
Fax: 557-4449

From: Tom Anderson  
R.E. Snader & Associates, Inc.  
475 Gate Five Road  
Sausalito, CA 94965  
Ph.: (415) 332-7070  
Fax: (415) 331-1643

Item	Qty	Model	Description	Unit Price	Total	Support
40			High Peak Engineering Installation of Equipment Services Included: **Please See Attached Quote from High Peak Engineering			\$19,750.00
Support Subtotal				Support	\$19,750.00	
Product Subtotal				Product	\$137,122.00	
San Francisco Sales Tax				8.50%	\$11,655.37	
Proposed				Total	\$168,527.37	

This Quotation is firm until:  
Prepared By

12-Nov-94

Tom Anderson

*Tom Anderson*

## Memorandum

Attachment  
Page 4 of 4

TO: Sandy Brown-Richardson  
FROM: Zane Blaney  
DATE: November 4, 1994  
Subject: Justification for Equipment Expenses  
-----

## Justification for Veteran's Memorial Building Equipment

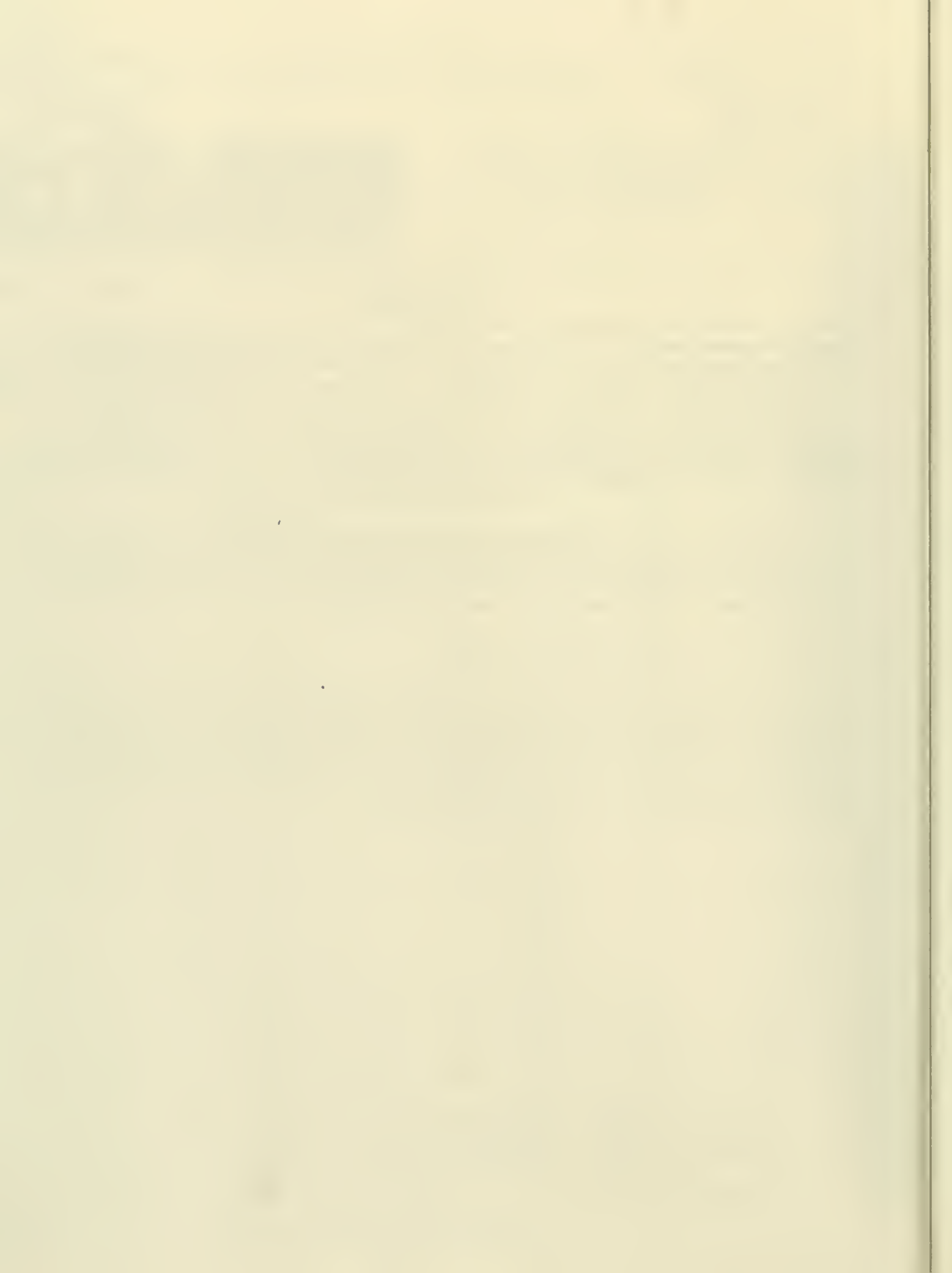
Due to space limitations in the Veteran's Building committee room and legislative chamber it will not be possible to provide video coverage of the meetings using existing equipment. The existing equipment needs a four foot footprint in which to operate. This floor space will not be available in the Veteran's Building. Therefore it will be necessary to mount robotic cameras on the walls which will be controlled from a small area in the chamber and in a "control room" in the committee room. Additional tape decks and character generators will be necessary to record these meeting in a professional manner.

This equipment is a one time purchase and will be used in City Hall when it is ready for occupancy after the earthquake retrofit. This equipment will be much more discreet than cameras on tripods thus minimizing possible distraction in the committee room and chamber.

## Veteran's Building Equipment Summary

The recommended equipment for the Veteran's Building committee room and legislative chamber includes wall mounted robotic cameras (two for the committee room, three for the chamber), lens and other control devices necessary to operate them. In addition, the list contains monitors, camera switchers, tape decks, character generators, audio and communications equipment necessary to record the meetings.





Item 9 - File 97-94-80

**Item:** Ordinance amending the Administrative Code by adding Section 16.701, to allow Redevelopment Agency Commissioners to participate in the City employee Health Service System, provided that the Redevelopment Agency Commission approves such participation and agrees to pay all costs.

**Description:** The proposed ordinance would amend the San Francisco Administrative Code by adding Section 16.701 to allow Redevelopment Agency Commissioners to participate in the City's Health Service System if the Redevelopment Agency Commission agrees to participate and agrees to pay all costs.

Section 16.701 of the Administrative Code would provide that pursuant to the California Government Code Section 53200.4, the Board of Supervisors elects to treat Redevelopment Agency Commissioners as City employees in order to allow the Redevelopment Agency Commissioners to participate in the City's Health Service System on the same terms and conditions as members of other City boards and commissions. Section 16.701 stipulates that this Section would not take effect unless and until 1) the Redevelopment Agency Commission itself approves legislation to treat Redevelopment Agency Commissioners as City employees, and 2) until the Redevelopment Agency Commission agrees to reimburse the Health Service System for all direct and indirect costs, including a share of the Health Service System's administrative costs, and the health insurance premium costs.

**Comments:** 1. Given that the proposed ordinance requires that the Redevelopment Agency Commission pay the full cost of health coverage, including the City's administrative costs, the proposed ordinance should not result in any additional costs for the City.


2. Mr. Randy Smith of the Health Service System reports that the City currently offers five health plans to City employees. The actual cost to the Redevelopment Agency for health coverage per Commissioner will vary depending on the specific health plan selected and the number of dependents included under each plan. Based on individual participant rates (no dependents), the current monthly costs for health coverage per Commissioner, that

Memo to Rules Committee  
February 7, 1995 Rules Committee Meeting

the Redevelopment Agency Commission would pay, range from \$186.97 to \$200.40. These figures include a monthly administrative cost of \$4.97 per Commissioner. On an annual basis, the current costs per Redevelopment Agency Commissioner would range from \$2,243.64 to \$2,424.80. Based on the fact that there are seven Commissioners, the maximum total annual cost for Commissioners' would range from \$15,705.48 to \$16,973.60. Mr. Jim Nybakken of the Redevelopment Agency advises that although there are seven Commissioners, not all of these Commissioners are expected to elect to receive health coverage from the City.

3. Mr. Nybakken advises that the Redevelopment Agency Commission is interested in having health coverage through the Health Service System. If the Board of Supervisors approves the proposed ordinance, the Redevelopment Agency Commission would take the necessary action to 1) allow Commissioners to participate in the Health Service System in the same manner as City employees, and 2) reimburse the Health Service System for all direct and indirect costs, including a share of the Health Service System's administrative costs, and the health insurance premium costs.

**Recommendation:** Approval of the proposed ordinance is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

0-80  
12/195

# CALENDAR

ALL COMMITTEES OF THE BOARD (C)  
SUPERVISORS WILL RELOCATE TO  
401 VAN NESS AVENUE ROOM 410  
EFFECTIVE FEBRUARY 21, 1995

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

FEB 24 1995

SAN FRANCISCO  
PUBLIC LIBRARY

MONDAY, FEBRUARY 27, 1995 - 10:00 A.M.

INTERIM CITY HALL  
401 VAN NESS AVE, ROOM 410

MEMBERS: Supervisors Kevin Shelley, Susan Leal, Tom Ammiano

CLERK: Rosemary Little-Horanzky

\* \* \* \* \*

### Disability Access

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Both the Committee Room and the Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, 2 1/2 blocks from City Hall. Accessible MUNI line serving this location is the #42 Downtown Loop as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.



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In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

DOCUMENTS DEPT.

FEB 24 1995

SAN FRANCISCO  
PUBLIC LIBRARY

**SPECIAL MEETING  
RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

MONDAY, FEBRUARY 27, 1995 - 10:00 A.M.

INTERIM CITY HALL  
ROOM 410, 401 VAN NESS AVE

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 054-95-005. [Select Committee on Charter Reform Meetings] Motion directing the Select Committee on Charter Reform to hold a series of five public hearings outside City Hall on the proposed Charter revision. (Supervisor Kaufman)

ACTION:

2. File 033-95-001. [Appointment, Chief Administrative Officer] Hearing confirming Mayors appointment of Judge John Ertola to the position of Chief Administrative Officer, effective March 17, 1995. (Mayor)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
INTERIM CITY HALL  
THIRD FLOOR, ROOM 308  
401 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102

IMPORTANT  
HEARING NOTICE

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

D 4524



RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, MARCH 7, 1995 - 10:00 A.M.

INTERIM CITY HALL  
401 VAN NESS AVE., ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 165-95-002. [Management Audit, Airport Financial Surplus] Motion directing the Board of Supervisors Budget Analyst to conduct a report of the San Francisco International Airport to determine the financial surplus at the Airport and the amount of money, if any, from that surplus which may be available to the general fund. (Supervisor Shelley)

ACTION:

2. File 92-95-8. [Appointments, Telecommunications Policy Committee] Hearing to consider appointing members to the Telecommunications Policy Committee, Susan Levitin (Seat No. 21601 - Viacom), George E. McBride (Seat No. 21602 - Educational Community), Owen Seitel (Seat No. 21603 - Public At Large), and Zane G. Blaney (Seat No. 21604 - Public At Large), terms expired February 1, 1995, for new two-year terms ending February 1, 1997. Clerk of the Board)

Applicants: Ellie Gray (Public at Large)  
Zane G. Blaney  
Susan Levitin  
George E. McBride  
Owen Seitel

ACTION:

3. File 42-94-5.4. [Findings - Street Fair Police Fee Waiver] Motion affirming the decision of ISCOTT and denying the waiver of the police fees owed to the City and County by the sponsor of the Haight Street Fair, 1993 and 1994, in the amount of \$5,000. (Supervisor Hallinan)

ACTION:

4. File 42-94-5.5. [Findings - Street Fair Police Fee Waiver] Motion reversing the decision of ISCOTT and granting the waiver of the police fee owed to the City and County by the sponsor of the Haight Street Fair, 1993 and 1994, in the amount of \$5,000. (Supervisor Hallinan)

ACTION:

5. File 92-93-57. [Appointment] Hearing to consider appointing member to the Video Display Terminal Advisory Committee, vice August Colenbrander, M.D., (Seat No. 25702/Represents S.F. Chamber of Commerce), term expired November 14, 1993, for new three-year term ending November 14, 1996. (Clerk of the Board)  
(Continued from 1/3/95)

Applicant: August Colenbrander, M.D.

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
INTERIM CITY HALL  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

**BOARD OF SUPERVISORS****BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

March 3, 1995

**TO:** Rules Committee

**FROM:** Budget Analyst

**SUBJECT:** March 7, 1995 Rules Committee Meeting

Item 1 - File 165-95-2

**Item:** Motion directing the Board of Supervisors Budget Analyst to conduct a report of the San Francisco International Airport to determine the financial surplus at the Airport and the amount of money, if any, from that surplus which may be available to the General Fund.

**Description:** The proposed motion would direct the Budget Analyst to conduct an analysis of the San Francisco International Airport to determine the amount of the Airport's surplus funds and the amount of such surplus funds, if any, which may be available for use by the City's General Fund. This analysis of the Airport Fund balance would include both Contributed Capital and Retained Earnings to determine the amount and source of all Contributed Capital as well as the amount, purpose and propriety of any reserves or designations placed on retained earnings. The Budget Analyst would also document all previous City General Fund expenditures made on behalf on the Airport, including initial capital costs, operating expenses, bond interest and redemption payments, lost General Fund interest and other related expenses. This analysis would determine whether all General Fund expenses incurred on behalf of the Airport have been fully repaid by the Airport to the City's General Fund.

**Comments:**

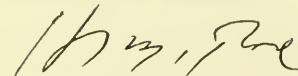
1. The Budget Analyst could perform this requested analysis under our existing contract with the Board of Supervisors, such that no additional expenses would be incurred. However, due to the Budget Analyst's existing backlog of prior Board of Supervisors assignments, this additional study could not be accomplished at this time unless the Board of Supervisors were to reprioritize its assignments to the Budget Analyst. The present outstanding assignments of the Budget Analyst include management audits of (a) the Tax Collector's Office which is currently in progress, (b) the Department of Public Health's Paramedic Division, (c) the Department of Parking and Traffic, (d) Positions Whose Base Salaries Exceed \$70,000 per year which are not covered by Collective Bargaining (e) the Police Department and (f) the Rent Arbitration and Control Board. Based on the Budget Analyst's existing assignments, we estimate that this analysis of the Airport's surplus could not begin until approximately Fiscal Year 1998-99.

2. If this analysis of the Airport's surplus fund balance were to be funded by the Airport or if other monies were utilized, the Budget Analyst could expedite this assignment by using additional staff, over and above the staffing levels assigned to the Budget Analyst contract, to conduct this analysis on an expedited basis, while still fulfilling our basic continuing responsibilities to the Board of Supervisors.

3. If additional funds were appropriated, the requested analysis of the Airport's surplus fund balance, which would require approximately 500 to 600 hours to complete, would have an estimated cost of between \$52,500 to \$63,000 based on an average hourly rate of \$105. Due to the complexity of this study, senior staff with prior experience in this area, would be utilized for this project.

Memo to Rules Committee  
March 7, 1995 Rules Committee Meeting

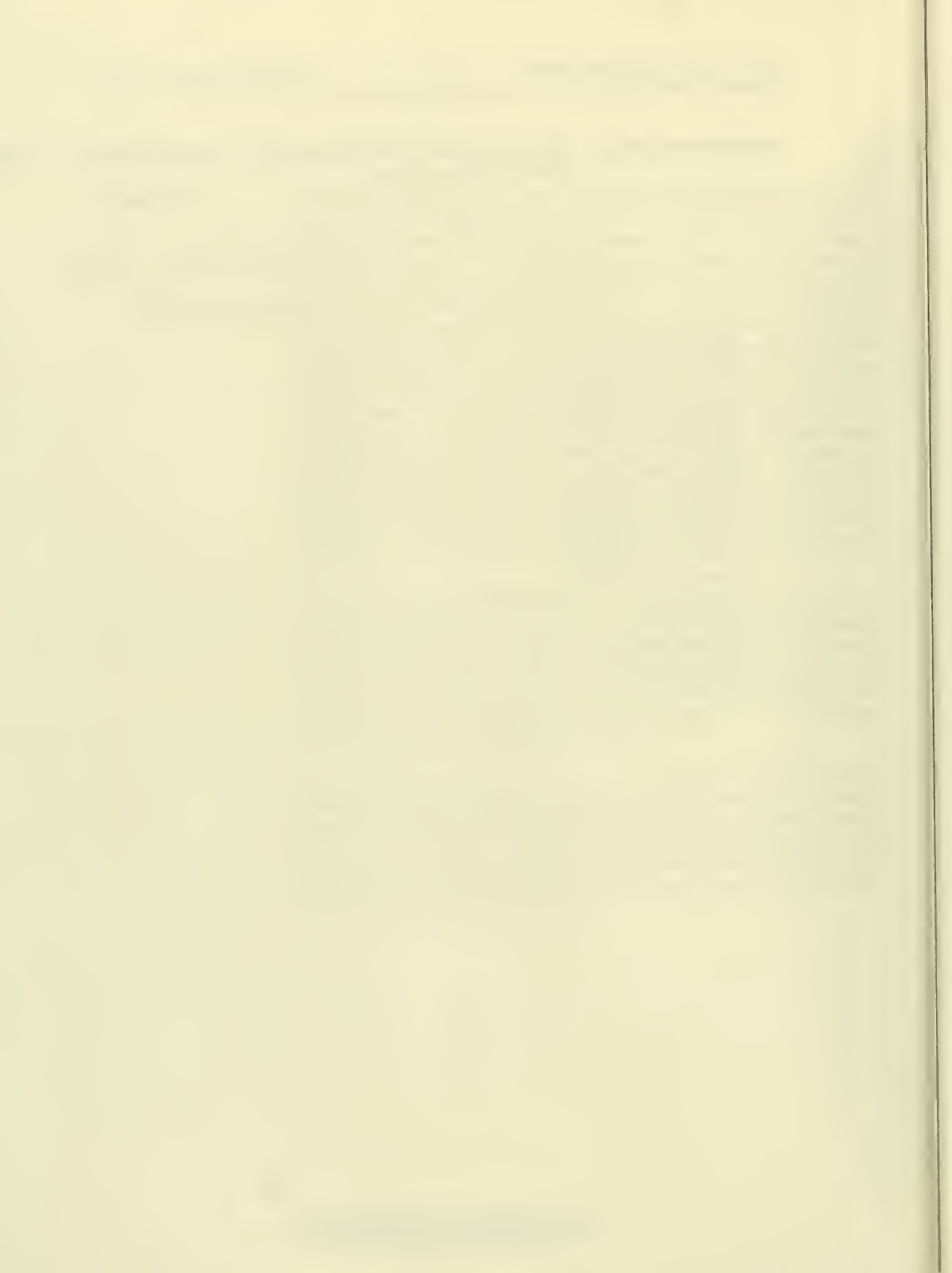
**Recommendation:** Approval of the proposed motion is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey





RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, MARCH 21, 1995 - 10:00 A.M.

Veterans Building  
401 VAN NESS AVE., ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 33-95-2. [Appointment, San Francisco War Memorial Board of Trustees] Hearing to consider confirming Mayors appointment of Claude Jarman to the San Francisco War Memorial Board of Trustees, vice Soula Leones, term expired, for the term to expire January 2, 2001. (Mayor)

ACTION:

2. File 92-94-13. [Lead Hazard Reduction Citizens Advisory Committee] Hearing to consider appointment of member to the Lead Hazard Reduction Citizens Advisory Committee, Lucy Vela, (Seat No. 26705/Child Care), resigned, for unexpired portion of four-year term ending June 25, 1997. (Clerk of the Board)

Applicant: Doris Landry

ACTION:

3. File 92-95-13. [Appointment, Assessment Appeals Board] Hearing to consider appointing member to the Assessment Appeals Board, vice Elizabeth McQuiston (Seat No. 21012 - Alternate), resigned, for unexpired portion of one-year term ending September 30, 1995. (Clerk of the Board)

Applicant: Jackson Wong

ACTION:

4. File 054-95-005.01. [Charter Reform Meetings Outside City Hall] Motion directing the Select Committee on Charter Reform to hold three additional public hearings outside City Hall. (Supervisor Kaufman)

ACTION:

5. File 13-95-5. [Personal Responsibility Act] Resolution establishing the policy of the City and County of San Francisco to oppose the Federal "Personal Responsibility Act". (Supervisors Shelley, Alioto)

ACTION:

6. File 165-95-002. [Management Audit, Airport Financial Surplus] Motion directing the Board of Supervisors Budget Analyst to conduct a report of the San Francisco International Airport to determine the financial surplus at the Airport and the amount of money, if any, from that surplus which may be available to the general fund. (Supervisor Shelley)  
(Continued from 3/7/95)

ACTION:

7. File 92-95-4. [Appointments] Hearing to consider appointment of members to the Citizens' Advisory Task Force for the Central Freeway. (Clerk of the Board)  
(Continued from 2/7/95)

Applicants: Richard Audell Johnson

Michelle Brant  
Mark Pope  
Paul Burt  
David Klein  
Jerry D. Goldberg  
Tom Radulovich  
Andrew Vesselinovitch  
Brian R. Hill  
David Heller  
Stephen L. Taber  
Linda Salas  
Lonnie Lawson

8. File 92-95-10. [Appointments, Citizens Advisory Task Force on the Central Freeway] Hearing to consider appointing members to the Citizens Advisory Task Force on the Central Freeway, vice Russel Pritchard (Seat No. 26305 - Resident Hayes Valley/Western Addition), resigned, and vice Diane Dragone (Seat No. 26308 - Resident Hayes Valley/Western Addition), resigned, for terms indefinite. (Clerk of the Board)

Applicants:

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 4524

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

11  
**BOARD OF SUPERVISORS****BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

March 17, 1995

TO: Rules Committee

FROM: Budget Analyst

SUBJECT: March 21, 1995 Rules Committee Meeting

DOCUMENTS DEPT.

MAR 21 1995

SAN FRANCISCO  
PUBLIC LIBRARYItem 6 - File 165-95-2**Note:** This item was continued from the March 7, 1995 Rules Committee Meeting.

**Item:** Motion directing the Board of Supervisors Budget Analyst to conduct a report of the San Francisco International Airport to determine the financial surplus at the Airport and the amount of money, if any, from that surplus which may be available to the General Fund.

**Description:** The proposed motion would direct the Budget Analyst to conduct an analysis of the San Francisco International Airport to determine the amount of the Airport's surplus funds and the amount of such surplus funds, if any, which may be available for use by the City's General Fund. This analysis of the Airport Fund balance would include both Contributed Capital and Retained Earnings to determine the amount and source of all Contributed Capital as well as the amount, purpose and propriety of any reserves or designations placed on retained earnings. The Budget Analyst would also document all previous City General Fund expenditures made on behalf on the Airport, including initial capital costs, operating expenses, bond interest and redemption payments, lost General Fund interest and other related expenses. This analysis would determine whether all General Fund expenses incurred on behalf of the Airport have been fully repaid by the Airport to the City's General Fund.

**Comments:**

1. The Budget Analyst could perform this requested analysis under our existing contract with the Board of Supervisors, such that no additional expenses would be incurred. However, due to the Budget Analyst's existing backlog of prior Board of Supervisors assignments, this additional study could not be accomplished at this time unless the Board of Supervisors were to reprioritize its assignments to the Budget Analyst. The present outstanding assignments of the Budget Analyst include management audits of (a) the Tax Collector's Office which is currently in progress, (b) the Department of Public Health's Paramedic Division, (c) the Department of Parking and Traffic, (d) Positions Whose Base Salaries Exceed \$70,000 per year which are not covered by Collective Bargaining (e) the Police Department and (f) the Rent Arbitration and Control Board. Based on the Budget Analyst's existing assignments, we estimate that this analysis of the Airport's surplus could not begin until approximately Fiscal Year 1998-99.

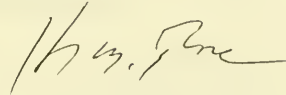
2. If this analysis of the Airport's surplus fund balance were to be funded by the Airport or if other monies were utilized, the Budget Analyst could expedite this assignment by using additional staff, over and above the staffing levels assigned to the Budget Analyst contract, to conduct this analysis on an expedited basis, while still fulfilling our basic continuing responsibilities to the Board of Supervisors.

3. If additional funds were appropriated, the requested analysis of the Airport's surplus fund balance, which would require approximately 500 to 600 hours to complete, would have an estimated cost of between \$52,500 to \$63,000 based on an average hourly rate of \$105. Due to the complexity of this study, senior staff with prior experience in this area, would be utilized for this project.



Memo to Rules Committee  
March 21, 1995 Rules Committee Meeting

**Recommendation:** Approval of the proposed motion is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

Sf  
C90.  
#3  
5/2

CITY AND COUNTY



OF SAN FRANCISCO

**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

March 24, 1995

**TO:** Rules Committee  
**FROM:** Budget Analyst *Recommendations*  
**SUBJECT:** Analysis of Airport Surplus Funds.

DOCUMENTS DEPT.

MAR 23 1995

SAN FRANCISCO  
PUBLIC LIBRARY

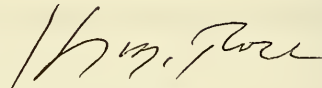
At the March 21, 1995, meeting of the Rules Committee, the Committee requested that the Budget Analyst obtain preliminary information on the Airport's surplus funds. Pursuant to that request, we have prepared this report for the Rules Committee. In summary, as shown in the Attachment, the Airport represents that it currently has a Fund Equity Balance of \$414.7 million, including a \$262 million "Unrestricted Cash Balance." The Airport states that \$262 million is legally restricted for the purposes shown in the Attachment.

In the professional judgment of the Budget Analyst, in order to verify the representations of the Airport, an independent analysis should be performed by the Budget Analyst in accordance with the motion (File 165-95-2) as recommended by the Rules Committee at its meeting of March 21, 1995, directing the Budget Analyst to examine Airport funds.

The Rules Committee also requested that the Budget Analyst report on the outstanding assignments made by the Board of Supervisors to the Budget Analyst. The Budget Analyst is currently conducting a management audit of the Tax Collector's Office, which is expected to be completed in April of 1995. In addition to our annual budget review work, our weekly reports to all Board Committees analyzing pending legislation and our responses to special requests of Board members, the following is a list of the outstanding management audit assignments to the Budget Analyst, shown in the order assigned by the Board of Supervisors:

Pending Management Audits

<u>Department/Program</u>	<u>Estimated Number of Hours to Complete</u>
DPH Paramedic Division	400
Parking and Traffic	1,200
Positions Whose Base Salaries Exceed \$70,000 per year which are not covered by Collective Bargaining	2,000
Police Department	4,000
Rent Arbitration and Control Board	<u>600</u>
Total Estimated Hours	8,200

  
Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

San Francisco International Airport  
Financial Status

Preliminary Information

The Airport's most recent audited balance sheet, dated June 30, 1994, shows the following account balances:

Assets	\$1,056,902,000
Liabilities	<u>642,168,000</u>
Fund Equity	\$414,734,000

The Fund Equity amount of \$414,734,000 is composed of the following two parts:

Contributed Capital	\$126,713,000
Unreserved Retained Earnings	<u>288,021,000</u>
Total	\$414,734,000

According to the Mr. John Martin, Deputy Director of Airports for Business and Finance, the Contributed Capital sum of \$126.7 million represents the value of fixed assets funded by Federal and State grants. Mr. Martin also states that the \$288 million in Unreserved Retained Earnings includes (1) \$262 million in "Airport Unrestricted Cash," (2) \$24.4 million in Airport assets previously funded by the City's General Fund but repaid to the General Fund over the period of FY 1973-74 through FY 1980-81 and (3) an additional approximately \$1.6 million. As of the writing of this report, Mr. Martin states that the Airport is unable to provide the information requested pertaining to this \$1.6 million.

Mr. Martin further reports that the Airport's Unrestricted Cash Balance is prepared and reported in conformance with Generally Accepted Accounting Principles (GAAP), which differ significantly from the financial restrictions and accounting guidelines established by the Airport-Airline Lease and Use Agreement (Agreement). According to Mr. Martin, under the provisions of the Agreement, the entire sum of \$262 million is restricted for specific Airport purposes. Mr. Martin has stated that the \$262 million is committed to the following projects:

- \$161 million for Airport capital improvement projects;
- \$38 million in current liabilities (e.g., debt service set asides, payroll);



- \$24 million in aviation revenue collected in advance, representing surplus operating revenue from previous years which must be credited back to the airlines through rate adjustment;
- \$39 million in a bond contingency account which was established under the bond indenture.

Mr. Martin further reports that in addition to the provisions of the Lease and Use Agreement, the Airport must operate under restrictions imposed by (a) Federal grant assurances which the Airport and the City agreed to upon accepting Federal grant funds for Airport improvements, and (b) bond covenants which were established to protect the Airport's revenue bondholders.

# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

APR 4 1995

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, APRIL 4, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: Supervisors Kevin Shelley, Susan Leal, Tom Ammiano

CLERK: Rosemary Little-Horanzky

\* \* \* \* \*

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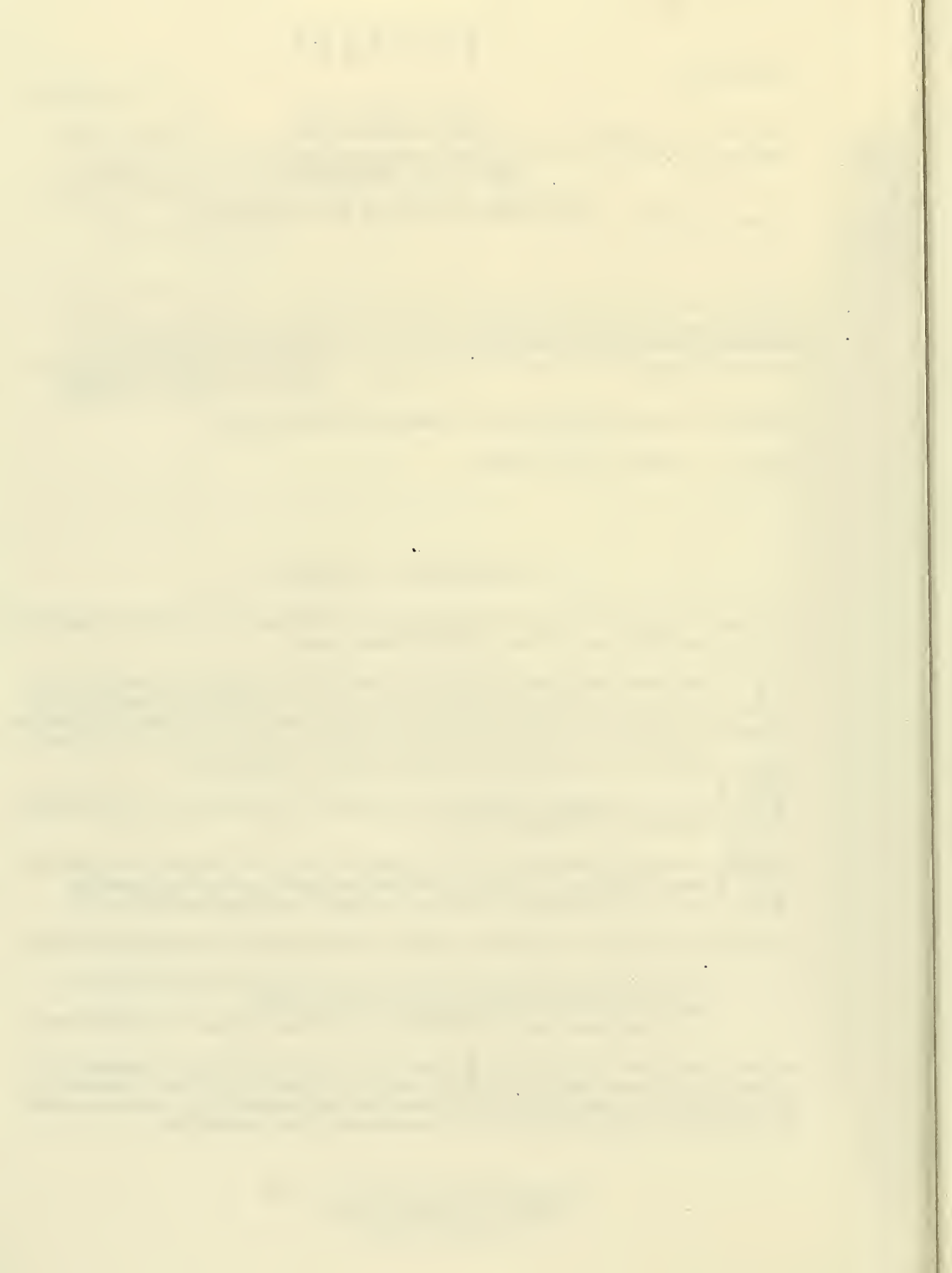
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**RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

TUESDAY, APRIL 4, 1995 - 10:00 A.M.

Veterans Building  
401 VAN NESS AVE., ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 33-95-2. [Appointment, San Francisco War Memorial Board of Trustees] Hearing to consider confirming Mayors appointment of Claude Jarman to the San Francisco War Memorial Board of Trustees, vice Soula Leones, term expired, for the term to expire January 2, 2001. (Mayor)

(Continued from the 3/21/95)

ACTION:

2. File 92-94-43. [Appointment/Adult Day Health Care Planning Council] Hearing to consider appointment of members to the Adult Day Health Care Planning Council, vice Luz A. Cancino (Seat No. 20005 - Represent Age Group), Inez McClaren (Seat No. 20007 - Represent Age Group), Bob Cowan (Seat No. 20017 - Represent Department of Social Services), terms expired, for new three-year terms ending September 30, 1997; and vice William L. Gee, DDS (Age Group), resigned, for the unexpired portion of the three-year term ending September 30, 1995. (Clerk of the Board)

Applicants: Anthony Nicco (Seat No. 20017 - Social Services)  
June W. Keller (20005 - Age group)  
Dr. Willard Harris (20007 - Age group)  
Carole Kilgariff (Age Group)

ACTION:

3. File 92-94-65. [Appointments, Delinquency Prevention Commission] Hearing to consider appointment of members to the Delinquency Prevention Commission, vice Sherry D. Tennyson (Seat No. 21801/Youth), Arthur Walker (Seat No. 21802), Enola Maxwell, (Seat No. 21803), James H. Mayo (Seat No. 21804), Glen Eagleson (Seat No. 21806), terms expired December 31, 1994, for new four-year terms ending December 31, 1998; vice Ron Sugiyama (Seat No. 21818), resigned, for unexpired portion of four-year term ending June 30, 1995. (Clerk of the Board)

Applicants: Sherry D. Tennyson (Seat No. 21801)  
Arthur Walker (Seat No. 21802)  
Glen Eagleson (Seat No. 21806)  
James H. Mayo (Seat No. 21804)  
Enola Maxwell (Seat No. 21803)  
Misty Hubbard (Student)  
Tiama Ford (Student)

4. File 7-95-1. [No Fare Muni Zone] Hearing to consider issues regarding the feasibility of a No-Fare Zone in San Francisco's downtown district to encourage Muni rideship and reduce automobile traffic. (Supervisors Ammiano, Shelley)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 0595

Kenneth E. Dowlin  
City Librarian  
Public Library  
Civic Center  
San Francisco CA 94102





**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

March 31, 1995

**TO:** Rules Committee  
**FROM:** Budget Analyst *Recommendations*  
**SUBJECT:** April 4, 1995 Rules Committee Meeting

DOCUMENTS DEPT.

APR 4 1995

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Item 2 - File 7-95-1

**Item:** Hearing to consider issues regarding the feasibility of a no-fare zone in San Francisco's downtown district to encourage Municipal Railway (Muni) ridership and reduce automobile traffic.

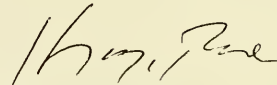
**Description:** The purpose of the proposed hearing is to consider methods, including the feasibility of a no-fare zone, for increasing Muni ridership in downtown San Francisco, and methods for decreasing automobile traffic in downtown San Francisco, particularly during commute hours.

The Office of the sponsor of the proposed hearing advises that no specific proposals are currently being considered as methods to increase Muni ridership or decrease automobile congestion in the downtown area. The purpose of the hearing is to explore all possible options. As such, transportation focused agencies, as well as interested individuals have been invited to attend the hearing and present their reports and ideas on these issues.

Memo to Rules Committee  
April 4, 1995 Rules Committee Meeting

**Comment:**

As of the writing of this report, Mr. Fred Howell of the Public Transportation Commission advised the Budget Analyst that the Municipal Railway has not prepared an analysis of the estimated reduction in revenues to the City which would result from no-fare zones. However, Mr. Howell stated that such estimates could be prepared as soon as the no-fare zone parameters are specified.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

SF  
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4/18/95

# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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TUESDAY, APRIL 18, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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1. File 92-94-68. [Appointment, Bicycle Advisory Committee] Hearing to consider appointment of member to the Bicycle Advisory Committee, vice David Lipsky (Seat No. 24301/Bike Industry), term expired December 31, 1994, for three-year term ending December 31, 1997. (Clerk of the Board)

Applicant: David Duncan Kinsley

ACTION:

2. File 92-95-15. [Appointments, Bicycle Advisory Committee] Hearing to consider appointing members to the Bicycle Advisory Committee, vice Pat McElroy (Seat No. 24309 - bicyclist-at-large), resigned, for the unexpired portion of three-year term ending December 31, 1995; vice Merylee Smith Bingham (Seat No. 24305 - bicycle organization), and vice Herbert Koller (Seat No. 24308 - bicyclist-at-large), resigned, for the unexpired portion of three-year terms ending December 31, 1996. (Clerk of the Board)

Applicants: Robin F. Levitt  
Michael Joseph Zack  
Steven R. Brown  
Steve Middleton  
Melanie Gaier  
Richard Damm  
Dan Seltzer  
Larry Scott Chinn  
Terry Roller

ACTION:

3. File 92-95-16. [Appointments, Animal Controls and Welfare Commission] Hearing to consider appointing four members to the San Francisco Animal Control and Welfare Commission, terms expiring April 30, 1995, for new two-year terms ending April 30, 1997. (Clerk of the Board)

Applicants: Elissa Eckman  
Vickie Ho Lynn  
Beverly A. Boynton  
Lorraine Lucas

ACTION:

4. File 223-94-4. [Quarterly Report on Status of 9-1-1 System] Hearing to consider the quarterly reports from all effected agencies regarding the status of the 9-1-1 Emergency Response System. (Supervisor Shelley)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

D 3265

IMPORTANT  
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Bill Lynch  
Documents Section  
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Civic Center  
San Francisco CA

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4/18/95  
**BOARD OF SUPERVISORS****BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

April 14, 1995

**TO:** Rules Committee**FROM:** Budget Analyst**SUBJECT:** April 18, 1995 Rules Committee Meeting

DOCUMENTS DEPT.

APR 18 1995

SAN FRANCISCO  
PUBLIC LIBRARYItem 5 - File 223-94-4

**Note:** This item was continued at the August 9, 1994, meeting of the Health, Public Safety and Environment Committee.

1. This item is a hearing to consider the quarterly reports from all affected agencies regarding the status of the 911 Emergency Response System.

2. The San Francisco Police Department's Communications Control Center is designated as the Public Safety Answering Point (PSAP) for 911 emergency calls in the City and County of San Francisco. PSAP operators (call evaluators), receiving 911 bona-fide emergency calls, transfer such calls to Police Dispatchers, or to call evaluators at the Health Department or the Fire Department. The 911 Emergency Telephone System is one part of a three component process that delivers emergency assistance services to the public. The other two components are the dispatch systems and the service delivery units of the Police Department, the Fire Department, and the Health Department. The major functions performed in the Police Department's Communications Center are as follows:

- Receiving 911 calls
- Requesting translation services, when required
- Evaluating 911 calls
- Transferring 911 calls to the proper agency
- Dispatching Police units in response to 911 calls
- Receiving Police non-emergency calls via 553-0123
- Evaluating 553-0123 calls
- Transferring non-emergency calls to other agencies, when appropriate



- Dispatching Police units in response to 553-0123 calls
- Recording 911 emergency calls and Police radio communications

3. The Board of Supervisors approved six resolutions concerning the 911 Emergency Response System in February of 1993, as shown on the following page. The Police Department has previously reported on the status of the Department's responses to the six resolutions, most recently at the August 9, 1994, meeting of the Health, Public Safety and Environment Committee.

The six resolutions previously approved by the Board of Supervisors are as follows:

- (a) File 207-92-11. Urging the Mayor to authorize sufficient funding in the FY 1993-94 Police Department budget to fully staff the Communications Center.
- (b) File 207-92-11.2. Urging the Mayor to institute the civilianization of the supervisory positions in the Police Department Communications Center.
- (c) File 207-92-11.3. Urging the Mayor to institute a public education program to inform the public of the proper use of 911.
- (d) File 207-92-11.4. Urging the Mayor to establish response-time goals for the 911 and non-emergency lines.
- (e) File 207-92-11.5. Urging the Mayor to develop a program to reduce dispatcher injuries and illnesses and to maintain staffing at authorized levels.
- (f) File 207-92-11.6. Urging the Mayor to find alternatives to installing an automated attendant system on the non-emergency line.

The issue of staffing (File 207-92-11) is addressed in the Department's Quarterly Report of February 1995 (see Attachment) along with issues concerning training, health and safety and long term projects.

4. Captain Thomas Donohoe, Commander of the Communications Division of the Police Department, reports that the staffing profile for the 135 permanent, authorized Communications Dispatcher (Classification No. 8238) positions in the Police Department's FY 1994-95 budget, as of Friday, April 7, 1995, as compared with the profile of 135 positions in August 9, 1994, is shown on the following page. The number of fully trained Communications Dispatchers has increased by 20, or from 82 to 102, between the August 1994 report and April 7, 1995. The "Total Employees in Authorized Positions Who are Not on the Job and Vacancies" has decreased by one position, from 21 to 20, over the same time period.



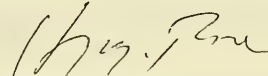
<u>Status</u>	<u>Staffing Pattern</u>	
	<u>August 9, 1994</u> <u>Number of</u> <u>Positions</u>	<u>April 7, 1995</u> <u>Number of</u> <u>Positions</u>
<b>Communications Dispatchers Actually on the Job</b>		
Fully trained	82	102
Phone trained (perform call evaluations but do not as yet dispatch Police units)	14	9
On-the-Job Training phone evaluators	14	0
Field Operations Bureau	<u>1</u>	<u>1</u>
Subtotal - Performing Communications Dis- patcher tasks or in training)	111	112
Detailed Planning		1
Custodian of Records	2	1
Facility Coordinator	<u>1</u>	<u>1</u>
Subtotal - Performing Communications Dis- patcher Support Functions	<u>3</u>	<u>3</u>
Total Employees Actually on the Job	114	115
<b>Employees in Authorized Positions Who are Not on the Job and Vacant Positions</b>		
Employees to be terminated for unsatisfactory performance	2	2
Sick Leave	9	9
Family Care Leave		1
Workers Compensation	<u>6</u>	<u>5</u>
Subtotal - Employees in Authorized Positions Who are not On the Job	17	17
Unfilled requisitions (Vacant Positions)	<u>4</u>	<u>3</u>
Total Employees in Authorized Positions Who are Not on the Job and Vacancies	<u>21</u>	<u>20</u>
Total Authorized Positions	135	135

5. The Police Department requested an additional five permanent Communications Dispatcher positions in its FY 1994-95 budget request, which would have brought the total number of authorized Communications Dispatcher positions to 140. Those positions were denied by the Mayor's Office. Captain Donohoe stated that the additional five positions are needed for the Communications Center to fully perform its operational mission, particularly

Memo to Rules Committee  
April 18, 1995 Rules Committee Meeting

because, as noted above, presently, only 115 of the authorized 135 Communications Dispatcher positions are available for work at this time, leaving 20 positions (approximately 14.8 percent) not available for Communications Dispatcher duties. Captain Donohoe has advised the Budget Analyst that the Police Department is requesting three additional Communications Dispatcher positions and one additional Communications Supervisor position in the FY 1995-96 Budget.

6. Captain Donohoe reports that he and Deputy Chief Frank Reed will be available at the Rules Committee meeting of April 18, 1995, in order to respond to any questions that the members of the Committee might have.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

POLICE DEPARTMENT  
9-1-1  
QUARTERLY REPORT  
FEBRUARY 1995

STAFFING:

An entry level examination will be administered during February 1995. From the group of candidates we will fill any existing vacancies and hire six temporary dispatches.

A copy of the latest weekly staffing report is attached to this report.

TRAINING:

The first 24 hour advanced dispatcher class has been completed. These classes will continue until all interested members of the unit are trained.

In July 1995, an updated training class for supervisors in the unit will be given at the Academy. The curriculum for this class is being developed.

18 dispatchers are in the final stages of training.

HEALTH & SAFETY ISSUES:

A contract with the University of California in San Francisco has been signed. UCSF ergonomics experts will conduct a study of the division in an effort to reduce repetitive stress injuries.

NIOSH, the National Institute of Occupational Safety & Health, inspected the facility and investigated health & safety issues. A report will be prepared on their findings.

LONG TERM PROJECTS:

800MHZ radio: A RFP is being prepared for the bidding process.

CAD/RMS Project and the Combined Dispatch Center: Currently meetings are being held on these long term projects and they are on schedule.



# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, MAY 2, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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**RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

**TUESDAY, MAY 2, 1995 - 10:00 A.M.**

Veterans Building  
401 VAN NESS AVE., ROOM 410

**MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO**

**CLERK: ROSEMARY LITTLE-HORANZY**

1. File 054-95-006. [Board Meeting in Sunset Community] Motion ordering the June 12, 1995 meeting of the San Francisco Board of Supervisors to be held at the Irish Cultural Center, 2700 45th Avenue, in the Sunset District of San Francisco. (Supervisor Shelley)

**ACTION:**

2. File 165-95-2.1. [Audit] Motion directing the Budget Analyst to perform management audit of the Airport surplus as a top priority. (Supervisor Shelley)

**ACTION:**

3. File 33-95-5. [Appointments, War Memorial Board of Trustees] Resolution confirming Mayor's appointment of Thomas R. Noonan and David A. Yoder to the San Francisco War Memorial Board of Trustees, terms expired, for terms to expire January 2, 2001. (Mayor)

**ACTION:**

4. File 33-95-4. [Appointment, San Francisco Relocation Appeals Board] Resolution confirming Mayor's appointment of Lynne C. Hermle, to the San Francisco Relocation Appeals Board, vice Betty Jean Brooks, term expired, for term to expire January 2, 1998. (Mayor)

**ACTION:**



5. File 92-95-16. [Appointments, Animal Controls and Welfare Commission] Resolution appointing four members to the Commission of Animal Control and Welfare, terms expiring April 30, 1995, for new two-year terms ending April 30, 1997.

(4/24/95 – Rereferred to Committee.)

Applicants: Elissa Eckman  
Vickie Ho Lynn  
Beverly A. Boynton  
Lorraine Lucas  
Althea T. Kippes  
Richard Wyatt Schulke

ACTION:

6. File 92-95-15. [Appointments, Bicycle Advisory Committee] Hearing to consider appointing members to the Bicycle Advisory Committee, vice Pat McElroy (Seat No. 24309 – bicyclist-at-large), resigned, for the unexpired portion of three-year term ending December 31, 1995; vice Merylee Smith Bingham (Seat No. 24305 – bicycle organization), and vice Herbert Koller (Seat No. 24308 – bicyclist-at-large), resigned, for the unexpired portion of three-year terms ending December 31, 1996. (Clerk of the Board)

(Continued from 4/18/95)

Applicants: Robin F. Levitt  
Michael Joseph Zack  
Steven R. Brown  
Steve Middleton  
Melanie Gaier  
Richard Damm  
Dan Seltzer  
Larry Scott Chinn  
Terry Rollerli

(NOTE: At the direction of the Acting Chair (Supervisor Leal) applicants present at the April 18, 1995 meeting need not attend this meeting. Present: Robin F. Levitt, Melanie Gaier, Richard Damm, Dan Seltzer, Larry Scott Chinn, and Terry Rollerli.)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

**IMPORTANT  
HEARING NOTICE**

// **BOARD OF SUPERVISORS**// **BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

April 28, 1995

**TO:** // Rules Committee**FROM:** Budget Analyst**SUBJECT:** May 2, 1995 Rules Committee MeetingBUSINESS-SCIENCE  
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MAY 2 1995

SAN FRANCISCO  
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**Item:** Motion directing the Budget Analyst to perform the management audit of the Airport surplus as a top priority.

**Description:** On April 3, 1995, the Board of Supervisors approved a motion directing the Budget Analyst to conduct an analysis of the San Francisco International Airport to determine the amount of the Airport's surplus funds and the amount of such surplus funds, if any, which may be available for use by the City's General Fund. The proposed motion would direct the Budget Analyst to conduct this Airport surplus fund management audit as a top priority.

**Comments:** 1. Mr. John Taylor, Clerk of the Board issued a memo on April 10, 1995 which stated that, "The Board's contract with the Budget Analyst calls for that joint venture to perform management audits based on motions adopted by the Board of Supervisors. The protocol is that the Budget Analyst performs this work in the order the motions are adopted unless, by motion, the Board directs some other order. At present, there is no motion directing some other order."

The proposed motion would enable the Budget Analyst to perform the Airport management audit as our next audit assignment.


2. The present outstanding assignments of the Budget Analyst include management audits of (a) the Department of Public Health's Paramedic Division, (b) the Department of

Parking and Traffic, (c) Positions Whose Base Salaries Exceed \$70,000 per year which are not covered by Collective Bargaining (d) the Police Department (e) the Rent Arbitration and Control Board and (f) the Airport's surplus fund. Based on the Budget Analyst's existing assignments, if the proposed motion is not approved, we estimate that this analysis of the Airport's surplus fund could not begin until approximately Fiscal Year 1998-99.

3. The Budget Analyst estimated that the analysis of the Airport's surplus fund balance would require approximately 500 to 600 hours to complete and cost between \$52,500 to \$63,000 based on an average hourly rate of \$105. Due to the complexity of this study, senior staff with prior experience in this area, would be utilized for this project. Since the Budget Analyst would perform the audit of the Airport's surplus fund under our existing contract with the Board of Supervisors, no additional expenses would be incurred.

4. A recent audit conducted for the Los Angeles County Grand Jury found that the Los Angeles' independent City Department of Airports owes the City of Los Angeles approximately \$157.7 million. This comprehensive audit, which was based on a review of 67 years of financial records, determined that the City had not been fully reimbursed for the principal and interest expenses incurred on behalf of the Airport. A similar analysis to this Los Angeles Airport audit is proposed by the Budget Analyst's Office to be conducted at the San Francisco Airport.

**Recommendation:** Approval of the proposed motion is a policy matter for the Board of Supervisors.

  
for Harvey M. Rose

cc: President Shelley	Supervisor Teng
Supervisor Leal	Clerk of the Board
Supervisor Ammiano	Chief Administrative Officer
Supervisor Alioto	Controller
Supervisor Bierman	Teresa Serata
Supervisor Hallinan	Robert Oakes
Supervisor Hsieh	Ted Lakey
Supervisor Kaufman	
Supervisor Kennedy	
Supervisor Migden	

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

CALENDAR

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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MAY 12 1995

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TUESDAY, MAY 16, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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1. File 165-95-2.1. [Audit] Motion directing the Budget Analyst to perform management audit of the Airport surplus as a top priority. (Supervisor Shelley)  
(Continued from 5/2/95)

ACTION:

2. File 92-95-18. [Appointment, Commission on San Francisco's Environment] Hearing to consider appointing member to the Commission on San Francisco's Environment, Steven M. Appleton (Seat No. 26515 - public at large), term expired May 12, 1995, for new three-year term ending May 12, 1998. (Clerk of the Board)

Applicants: Isabel Wade

ACTION:

3. File 92-95-6. [Appointment, Delinquency Prevention Commission] Hearing to consider appointment of member to the Delinquency Prevention Commission, vice Carmen Trasvino (Seat No. 21818), resigned, term expired December 31, 1994, for new four-year term ending December 31, 1998. (Clerk of the Board)

Applicants: David Inocencio

ACTION:

4. File 33-95-7. [Appointments, San Francisco Stadium, Inc. Board of Directors] Hearing to consider confirming Mayor's reappointments of Louise Bea, George Broder, and Susan Loder to the San Francisco Stadium, Inc. Board of Directors, vice themselves, for terms to expire March 1996. (Mayor)

ACTION:

5. File 054-95-007. [Meeting Schedule] Resolution revising the regular meeting schedule of the Board Supervisors by cancelling the meeting of July 3, 1995. (Acting Clerk of the Board)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
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Civic Center  
San Francisco CA





RECEIVED MAY 17 1995

## BOARD OF SUPERVISORS

## BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

May 12, 1995

**TO:** Rules Committee  
**FROM:** Budget Analyst *Recommendation*  
**SUBJECT:** May 16, 1995 Rules Committee Meeting

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MAY 25 1995  
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Item 1 - File 165-95-2.1

**Note:** This item was continued by the Rules Committee at its meeting of May 2, 1995.

**Item:** Motion directing the Budget Analyst to perform the management audit of the Airport surplus as a top priority.

**Description:** On April 3, 1995, the Board of Supervisors approved a motion directing the Budget Analyst to conduct an analysis of the San Francisco International Airport to determine the amount of the Airport's surplus funds and the amount of such surplus funds, if any, which may be available for use by the City's General Fund. The proposed motion would direct the Budget Analyst to conduct this Airport surplus fund management audit as a top priority.

**Comments:** 1. Mr. John Taylor, Clerk of the Board issued a memo on April 10, 1995 which stated that, "The Board's contract with the Budget Analyst calls for that joint venture to perform management audits based on motions adopted by the Board of Supervisors. The protocol is that the Budget Analyst performs this work in the order the motions are adopted unless, by motion, the Board directs some other order. At present, there is no motion directing some other order."

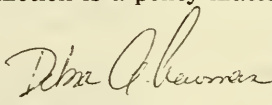
The proposed motion would enable the Budget Analyst to perform the Airport management audit as our next audit assignment.

2. The present outstanding assignments of the Budget Analyst include management audits of (a) the Department of Public Health's Paramedic Division, (b) the Department of Parking and Traffic, (c) Positions Whose Base Salaries Exceed \$70,000 per year which are not covered by Collective Bargaining (d) the Police Department (e) the Rent Arbitration and Control Board and (f) the Airport's surplus fund. Based on the Budget Analyst's existing assignments, if the proposed motion is not approved, this analysis of the Airport's surplus fund could not take place in the near future.

3. The Budget Analyst estimated that the analysis of the Airport's surplus fund balance would require approximately 500 to 600 hours to complete and cost between \$52,500 to \$63,000 based on an average hourly rate of \$105. Due to the complexity of this study, senior staff with prior experience in this area, would be utilized for this project. Since the Budget Analyst would perform the audit of the Airport's surplus fund under our existing contract with the Board of Supervisors, no additional expenses would be incurred.

4. A recent audit conducted for the Los Angeles County Grand Jury found that the Los Angeles' independent City Department of Airports owes the City of Los Angeles approximately \$157.7 million. This comprehensive audit, which was based on a review of 67 years of financial records, determined that the City had not been fully reimbursed for the principal and interest expenses incurred on behalf of the Airport. A similar analysis to this Los Angeles Airport audit is proposed by the Budget Analyst's Office to be conducted at the San Francisco Airport.

**Recommendation:** Approval of the proposed motion is a policy matter for the Board of Supervisors.

  
Harvey M. Rose

cc: President Shelley	Supervisor Migden
Supervisor Leal	Supervisor Teng
Supervisor Ammiano	Clerk of the Board
Supervisor Alioto	Chief Administrative Officer
Supervisor Bierman	Controller
Supervisor Hallinan	Teresa Serata
Supervisor Hsieh	Robert Oakes
Supervisor Kaufman	Ted Lakey
Supervisor Kennedy	

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, JUNE 6, 1995 - 10:00 A.M.

INTERIM CITY HALL  
ROOM 410, 401 VAN NESS AVE

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 121-95-1. [On-Street Vehicle Sales] Ordinance amending Police Code Section 710.2, to remove zoning restriction from the prohibition of parking of vehicles for purpose of displaying such vehicles for sale. (Supervisor Shelley)

ACTION:

2. File 92-94-49. [Appointments, Ballot Simplification Committee] Hearing to consider appointment of members to the Ballot Simplification Committee vice Nicholas De Luca, (Seat No. 21202/Represent CA Association of Broadcast Editorial Directors); John M. Odell, (Seat No. 21201/Represent National Academy of Television Arts and Sciences) and Katherine S. Blalock, (Seat No. 21203/Represent League of Women Voters), terms expired, for the new two-year terms ending November 30, 1996. (Clerk of the Board)

Applicants: John M. Odell (Seat No. 21201 - Represent National Academy of Television Arts and Sciences)  
Nicholas Deluca (Seat No. 21202 - Represent CA Association of Broadcast Editorial Directors)  
Mary Jane Brinton (Seat No. 21203 - Represent League of Women Voters)

ACTION:

3. File 92-94-70. [Appointment, Drug Abuse Advisory Board] Hearing to consider appointment of member to the Drug Abuse Advisory Board, vice Iris Garcia (Seat No. 22109 - Public-at-Large), resigned, for the unexpired portion of the three-year term ending October 1, 1995.

Applicant: Margo St. James

ACTION:



4. File 92-94-65. [Appointments, Delinquency Prevention Commission] Hearing to consider appointment of members to the Delinquency Prevention Commission, vice Sherry D. Tennyson (Seat No. 21801/Youth), Enola Maxwell, (Seat No. 21803), Glen Eagleson (Seat No. 21806), terms expiring December 31, 1994, for four-year term ending December 31, 1998; vice Ron Sugiyama (Seat No. 21818), resigned, for unexpired portion of four-year term ending June 30, 1995. (Clerk of the Board)  
(Continued from April 4, 1995.)

Applicants: Sherry D. Tennyson (Seat No. 21801/Youth Seat)  
Glen Eagleson (Seat No. 21806)  
Enola Maxwell, (Seat No. 21803)  
Tiama Ford (Student)  
Belinda Fobbs-Johnson (Seat No. 21818)

ACTION:

5. File 92-95-4. [Appointments] Hearing to consider appointment of members to the Citizens' Advisory Task Force for the Central Freeway. (Clerk of the Board)  
(Continued from March 21, 1995.)

Applicants: Judy West (South Van Ness District)  
Luis Pardo (Mission District)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE





# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.  
JUN 16 1995

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, JUNE 20, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

### Disability Access

The Board of Supervisors Committee Meeting Room (410) and the Legislative Chamber of the Board are on the fourth floor of 401 Van Ness Avenue.



Both the Committee Room and the Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, 2 1/2 blocks from City Hall. Accessible MUNI line serving this location is the #42 Downtown Loop as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.



There is accessible parking in the vicinity of City Hall adjacent to Davies Hall and the War Memorial Complex.



Assistive listening devices are available for use in the Meeting Room and the Board Chamber. A device can be borrowed prior to or during a meeting. Borrower identification is required and must be held by Room 308 staff.

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, JUNE 20, 1995 - 10:00 A.M.

VETERANS BUILDING  
ROOM 410, 401 VAN NESS AVENUE

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 92-94-49. [Appointments, Ballot Simplification Committee] Hearing to consider appointment of members to the Ballot Simplification Committee vice Nicholas De Luca, (Seat No. 21202/Represent Northern California Broadcasters Association); John M. Odell, (Seat No. 21201/Represent National Academy of Television Arts and Sciences) and vice Katherine S. Blalock, (Seat No. 21203/Represent League of Women Voters), terms expired, for the new two-year terms ending November 30, 1996. (Clerk of the Board)

(Continued from June 6, 1995)

Applicants: John M. Odell (Seat No. 21201 - Represent National Academy of  
Television Arts and Sciences)  
Nicholas Deluca (Seat No. 21202 - Represent Northern California  
Broadcasters Association)  
Mary Jane Brinton (Seat No. 21203 - Represent League of Women Voters)

ACTION:

2. File 92-95-20. [Appointments, Mental Health Board] Hearing to consider appointment of members to the Mental Health Board, vice Everett Brandon (Seat No. 50113 - must be family member), Lois A. Jones (Seat No. 50114 - must be a child advocate), Robin Cooper, M.D. (Seat No. 50115 - must be health professional), terms expired January 31, 1995, for new three-year terms ending January 31, 1998. (Clerk of the Board)

Applicants: Toye Moses  
Lloyd M. Kozloff  
Gloria Schneider  
Anita Burton  
Lora Traveller  
Peggy Gilleran  
Charles Strang

ACTION:

3. File 092-94-046.01. [Appointments, Assessment Appeals Board] Resolution clarifying Resolution 827-94 appointing alternate members to the Assessment Appeals Board. (Clerk of the Board)

ACTION:

4. File 92-94-65. [Appointment, Delinquency Prevention Commission] Hearing to consider appointment of member to the Delinquency Prevention Commission, vice Glen Eagleson (Seat No. 21806), term expired December 31, 1994, for a new four-year term ending December 31, 1998. (Clerk of the Board)

(Continued from June 6, 1995.)

Applicant: Belinda Fobbs-Johnson (Seat No. 21806)

ACTION:

5. File 92-95-21. [Appointment, Delinquency Prevention Commission] Hearing to consider appointment of member to the Delinquency Prevention Commission, Elizabeth M. Youhn (Seat No. 21819), term expiring June 30, 1995, for a new four-year term ending December 31, 1999. (Clerk of the Board)

Applicant: Elizabeth M. Youhn (Seat No. 21819)

ACTION:

6. File 92-94-40.2. [Lead Poisoning Prevention Citizens Advisory Committee] Hearing to consider appointment of member to the Lead Poisoning Prevention Citizens Advisory Committee, vice Barbara Nabors-Glass, (Seat No. 26607 – must be a representative of Housing Authority), resigned, for the unexpired portion of three-year term ending on August 20, 1995. (Clerk of the Board)

Applicant: Darnisha Wright (Seat No. 26607 – Represent Housing Authority)

ACTION:

7. File 92-95-11.1. [Appointment Veterans' Affairs Commission] Hearing to consider appointing member to the Veterans' Affairs Commission, Ingrid E. Sarembe (Seat No. 23808 – Must Represent Category 2), term expired January 31, 1995, for a new four-year term ending January 31, 1999. (Clerk of the Board)

Applicant: Ingrid E. Sarembe (Seat No. 23808 – Represent Category 2)

NOTE: Category (2) A person who served in the Armed Forces of the United States of America subsequent to December 8, 1941 and prior to the commencement of the Korean War.

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

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7/12/95

CALENDAR  
RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.  
JUL 12 1995  
SAN FRANCISCO  
PUBLIC LIBRARY

SPECIAL MEETING

WEDNESDAY, JULY 12, 1995 - 11:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 404  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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1. File 235-95-1. [Charter Amendment-Youth Commission] Charter amendment (First Draft) adding Sections 3.720 through 3.720-2, to establish a Youth Commission to advise the Board of Supervisors on issues relating to youth. (Supervisor Alioto)

ACTION:

2. File 239-95-1. [Charter Amendment-President of the Board] Charter amendment (First Draft) amending Section 2.202, regarding the manner by which the President of the Board of Supervisors is chosen. (Supervisor Ammiano)

ACTION:

3. File 243-95-1. [Charter Amendment-Office of Citizens Complaints] Charter amendment (First Draft) amending Sections 3.530-2 and 8.343 and adding Section 3.539-1, restructuring various duties and functions of the Office of Citizens Complaints. (Supervisor Ammiano)

ACTION:

NOTE: THE CHAIR INTENDS TO ENTERTAIN A MOTION TO TABLE THE FOLLOWING CHARTER AMENDMENTS AT THE REQUEST OF THE SPONSORS.

4. File 249-94-1. [Ballot Measure-Suspending Salary Increases] Charter Amendment (Second Draft-Skeletal) amending Section 8.406 relating to the ability of the Board of Supervisors to suspend scheduled salary increases of city employees and officials during a fiscal emergency in which general fund revenues decrease by two percent. (Supervisor Migden)

ACTION:

5. File 257-94-1. [Ballot Measure, Salary Setting] Charter amendment (First Draft, Skeletal) adding Sections 8.400-1 and 8.406-1, amending Section 8.300-1 and deleting Sections 8.401, 8.401-1, 8.403, 8.404, 8.405, 8.407, 8.407-1, 8.409, 8.409-1, 8.409-2, 8.409-3, 8.409-4, 8.409-5, 8.409-6, 8.590-1, 8.590-2, 8.590-3, 8.590-4, 8.590-5, 8.590-6 and 8.5900-7 relating to compensation of city employees and officers. (Supervisors Kaufman, Migden)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

D 3265



# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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JUL 14 1995

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, JULY 18, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, JULY 18, 1995 - 10:00 A.M.

VETERANS BUILDING  
ROOM 410, 401 VAN NESS AVENUE

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 92-95-20. [Appointments - City-Wide Alcoholism Advisory Board] Hearing to consider appointing members to the City-Wide Alcoholism Advisory Board, vices Michael Hall (Seat No. 20604), Maryann Fleming (Seat No. 20602), Louis J. Dunn (Seat No. 20610), and Lynne A. Torres (Seat No. 20612), resigned, for unexpired portion of three-year terms ending July 1, 1996; Otis D. Turner (Seat No. 20606), Lucille Ramstetter (Seat No. 20607), Robert Strand (Seat No. 20608), Damun Gracenin, Ph.D. (Seat No. 20609), and Linda Davis-Hills (Seat No. 20615), terms expired July 1, 1995, for new three-year terms ending July 1, 1998. (Clerk of the Board)

Applicants: Casey Clark  
Rev. Timothy C. Downs, M.S.  
John J. Malloy  
Patricia J. Fowler  
Lucille Ramstetter (Seat No. 20607)  
Otis D. Turner (Seat No. 20606)  
Linda Davis-Hills (Seat No. 20615)  
Heather Bostian  
John H. Frykman, PH.D.

ACTION:

2. File 92-94-49. [Appointment, Ballot Simplification Committee] Hearing to consider appointment of member to the Ballot Simplification Committee, vice Katherine S. Blalock, (Seat No. 21203/Represent League of Women Voters), term expired, for the new two-year term ending November 30, 1996. (Clerk of the Board)

Applicant Mary Jane Brinton (Seat No. 21203 - Represent  
League of Women Voters)

ACTION:

3. File 92-95-19. [Appointment] Hearing to consider appointment of member to the Bicycle Advisory Committee, vice Marilyn Hope Smulyan (Seat No. 24311 - bicyclist-at-large), resigned, for the unexpired portion of three-year term ending December 31, 1995. (Clerk of the Board)

Applicants: Terry Rolleri  
Dan Seltzer  
David Duncan Kinsley

ACTION:

4. File 92-94-65. [Appointment, Delinquency Prevention Commission] Hearing to consider appointment of member to the Delinquency Prevention Commission, vice Jennifer DeSousa (Seat No. 21820), term expired December 31, 1993, for a new four-year term ending December 31, 1997. (Clerk of the Board)

Applicant: (Seat No. 21820)

ACTION:

5. File 27-95-10.1. [BART to Airport Funding] Resolution opposing the Airline Transportation Association's position on the extension of BART to the San Francisco International Airport and urging Congress to maintain full funding for the BART extension. (Supervisors Shelley, Kennedy)

ACTION:

6. File 239-95-1. [Charter Amendment-President of the Board] Charter amendment (First Draft) amending Section 2.202, regarding the manner by which the President of the Board of Supervisors is chosen. (Supervisor Ammiano)  
(Continued from July 12, 1995)

ACTION:

7. File 243-95-1. [Charter Amendment-Office of Citizens Complaints] Charter amendment (Second Draft) amending Sections 3.530-2 and 8.343 and adding Section 3.539-1, restructuring various duties and functions of the Office of Citizens Complaints. (Supervisor Ammiano)  
(Continued from July 12, 1995)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 3265

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

SF  
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#3  
7/18/95

CITY AND COUNTY



Public Library, Documents Dept.  
Attn: Jane Hudson  
OF SAN FRANCISCO

**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

July 14, 1995

**TO:** Rules Committee

**FROM:** Budget Analyst *Recommendation for*

**SUBJECT:** July 18, 1995 Rules Committee Meeting

DOCUMENTS DEPT.

JUL 18 1995

Item 6 - File 239-95-1

SAN FRANCISCO  
PUBLIC LIBRARY

**Proposed Ballot  
Measure:**

Charter Amendment

**Draft:**

First Draft

**Section Affected:**

Charter Section 2.202

**Description:**

Charter Section 2.202 currently provides that every second year starting in January of 1983, the member of the Board of Supervisors receiving the highest number of votes at the last preceding supervisorial election is to assume the office of the President of the Board of Supervisors. The Charter further provides that, when a vacancy occurs in the office of the President, the Supervisors are to select one of their members as President for the unexpired portion of the term.

The Charter Amendment would delete the above provisions, whereby the President is determined by receiving the highest number of votes in the election held for members of the Board of Supervisors, and instead require that a majority vote by the members of the Board of Supervisors itself would elect a President from among its members for a two-year term.

**Effect on the Cost  
of Government:**

The Controller's Office states that the proposed Charter Amendment would not result in any increase in the cost of government. The Budget Analyst concurs.





Item 3 - File 243-95-1

**Proposed Action:** Charter amendment to require the Mayor to appoint and the Board of Supervisors to confirm the Director of the Office of Citizen Complaints, requiring mandatory staffing levels of the Office of Citizen Complaints, requiring the Director of the Office of Citizen Complaints to report to the President of the Board of Supervisors quarterly, requiring that settlements disbursed by the City as a result of Police misconduct be taken from the Police Department budget, and restricting promotions of Police Officers convicted of certain offenses.

**Draft:** Second Draft

**Section Affected:** The proposed Charter Amendment would amend Charter Sections 3.530-2 and 8.343, and add Section 3.539-1.

**Description:** The Office of Citizen Complaints (OCC) is established by the Charter to receive and investigate complaints against members of the Police Department and prosecute cases sustained by the OCC before the Police Commission. The proposed Charter amendment makes several changes to the duties, powers, and procedures of the OCC, as follows:

- Currently, the OCC is run by a Director who is appointed and serves at the pleasure of the Police Commission. The proposed Charter amendment would have the Director of the OCC nominated by the Police Commission, appointed by the Mayor and confirmed by the Board of Supervisors. The Director of the OCC would continue to serve at the pleasure of the Police Commission.
- Currently, the OCC staff may include investigators and hearing officers, with no specific number of investigators specified. The proposed Charter amendment would specify a staff of no fewer than one line investigator for every 150 sworn members of the Police Department. According to Mr. John Parker, Chief Investigator for the OCC, the OCC is currently budgeted for 11 line investigators. The number of sworn members of the Police Department as of June 30, 1995 was 2,082, for a ratio of one OCC investigator for every 231 sworn members. Proposition D, passed by the voters in November of 1994, requires that the Police Department be staffed by 1,971 full-duty Police Officers. The Police Department has determined that in order to maintain a staffing level of 1,971 full-duty Police Officers, the Department must employ 2,082 sworn members because approximately 111 Police Officers at any given time are on light duty, temporary disability, or are

otherwise unable to perform full duty. This Police staffing level of 2,082 sworn members would require approximately 14 OCC line investigators to achieve the ratio of one investigator for every 150 sworn members required under the proposed Charter amendment, an increase of 3 from the current level of 11 investigators (See Comment No. 1).

- Currently, the OCC makes monthly reports to the Police Commission regarding complaints received, and makes quarterly recommendations regarding policies of the Police Department. The proposed Charter amendment would specify that the OCC must also make quarterly reports to the President of the Board of Supervisors for referral to an appropriate Board of Supervisors committee regarding complaints, complaint review, and disciplinary action taken. The committee of the Board of Supervisors may then make recommendations.

- The proposed Charter amendment would specify that failure of any employee of the City to cooperate with the OCC shall be grounds for disciplinary action.

- The proposed Charter amendment would add a new Section 3.539-1, specifying that monetary awards and settlements disbursed by the City as a result of Police action or inaction shall be taken from "the regularly appropriated budget of the Police Department" (See Comment No. 2).

- The proposed Charter amendment would specify that in every case where a judgment or settlement of \$10,000 or more is entered against the City, the Police Commission shall determine which officer's or officers' "intentional, negligent, reckless, or malicious conduct," if any, was a contributing factor to the judgment or claim. Such determination must be made within 45 days for the finalization of the judgment or claim.

- The proposed Charter amendment would specify that the Police Commission must identify, by March 15, 1996, categories of misconduct by Police Officers involving mistreatment of the public which are to be considered serious offenses. In each case where discipline is imposed for a such a serious offense, the disciplined Police Officer would not be eligible for promotion for a period of two years from the time of the discipline.

**Effect on the Cost  
of Government:**

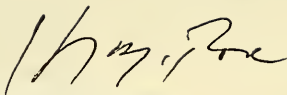
As of the writing of this report, the Controller's Office had not yet reported on the fiscal impact of the proposed Charter amendment. The Budget Analyst estimates that the proposed Charter amendment would increase the annual cost of City government by a minimum amount of \$202,338, as detailed below.

**Comments:**

1. As noted above, the proposed Charter amendment would require a ratio of one line investigator for every 150 sworn members of the Police Department. This requirement would involve an increase from the current budgeted level of 11 investigators at an annual salary and fringe benefit cost of \$741,907 at the top step, to approximately 14 investigators, at an annual salary and fringe benefit cost of \$944,245 at the top step, an increase of \$202,338. The annual salary cost of an 8124 Investigator is \$54,392 at the top step.

2. The City currently budgets and pays for judgments and claims under General City Responsibilities. The Police Department incurred judgments and claims costs of \$1,233,619 in FY 1992-93, \$1,230,770 in FY 1993-94, and an estimated \$732,932 in FY 1994-95. In the FY 1995-96 budget now pending before the Board of Supervisors, an amount of \$4,802,957 has been budgeted for judgments and claims against all General Fund departments. The total amount budgeted for the Police Department in the FY 1995-96 budget now pending before the Board of Supervisors is \$216,089,072.

3. According to Mr. Parker, the OCC does not anticipate that the new functions required under the Charter amendment would increase the OCC's staff needs other than the additional 3 investigators which would be required under the Charter amendment, except for a possible increase in clerical staff time associated with the addition of the 3 new investigators. Mr. Parker had not provided an estimate of the cost of additional clerical staff time that might be required as of the writing of this report. According to Mr. Parker, the OCC already generates reports of the type specified by the proposed Charter amendment, and has a staff attorney and other staff members who are able to carry out the new functions specified under the proposed Charter amendment. Mr. Parker further reports that the OCC could probably absorb the additional 3 investigators required under the proposed Charter amendment within its current space and equipment allocation.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey

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8/1/95

# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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JUL 28 1995

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, AUGUST 1, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

### Disability Access

The Board of Supervisors Committee Meeting Room (410) and the Legislative Chamber of the Board are on the fourth floor of 401 Van Ness Avenue.



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**RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

TUESDAY, AUGUST 1, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

**REGULAR CALENDAR**

1. File 33-95-8. [Appointment, Port Commission] Resolution confirming Mayor's appointment to the San Francisco Port Commission. (Mayor)

ACTION:

2. File 92-94-48. [Appointments, Sunshine Ordinance Task Force] Hearing to consider appointment of members to the Sunshine Ordinance Task Force, vice Dr. Melinda Cuthbert (Seat No. 27104 - must be nominee of League of Women Voters), resigned, for unexpired portion of two-year term ending April 27, 1996, and vice Joseph Van Ness-Ballesteros (Seat No. 27107 - Public at Large/interest/experience in local government), deceased, for unexpired portion of two-year term ending April 27, 1996. (Clerk of the Board)

Applicants: Charlotte P. Berk (representative/League of Women Voters)  
David Pilpel

ACTION:

3. File 97-95-40. [Sunshine Ordinance Amendment] Hearing to consider amending the Sunshine Ordinance to strengthen access to government information and decision making processes or reduce the chances of financial harm to essential public health services. (Supervisor Shelley)

ACTION:

4. File 92-93-21. [Appointment, Delinquency Prevention Commission] Hearing to consider appointment of member to the Delinquency Prevention Commission, vice William P. Marquis (Seat No. 21808 - must be nominee of Supervisor Leal), term expired June 30, 1993, for a new four-year term ending June 30, 1997. (Clerk of the Board)

Applicant: Tracy Brown (nominee/Supervisor Leal)

ACTION:



5. File 92-94-40. [Lead Poisoning Prevention Citizen's Advisory Board] Hearing to consider appointment of members to the Lead Poisoning Prevention Citizen's Advisory Board vice Karen Huggins (Seat No. 26625 – Must be a representative of Housing Authority), resigned, for the unexpired portion of four-year term ending August 20, 1997; vice Alma Marroquin (Seat No. 26622 – Must be a nurse), resigned, for the unexpired portion of three-year term ending on August 20, 1996; vice Silen Nhok (Seat No. 26618 – Must be a language specialist), resigned, for the unexpired portion of four-year term ending on August 20, 1996; vice David Tajeda, (Seat No. 26624 – Must be a physician), resigned, for the unexpired portion of four-year term ending on August 20, 1997. (Clerk of the Board)

Applicants: Stacey Samek (Seat No. 26622 – Nurse)

ACTION:

6. File 92-95-12. [Appointment, Lead Hazard Reduction Citizens Advisory Committee] Hearing to consider appointment of member to the Lead Hazard Reduction Citizens Advisory Committee, vice Robert J. Boileau (Seat No. 26704 – Building Trade), vice Neil G. Rains (Seat No. 26702 – must represent the Bureau of Building Inspection), resigned, for unexpired portion of four-year term ending June 25, 1997. (Clerk of the Board)

Applicants: James H. Hutchinson (Seat No. 26702 – representative  
Bureau of Building Inspection)

ACTION:

7. File 92-95-23. [Lead Poisoning Prevention Citizen's Advisory Board] Hearing to consider appointment of members to the Lead Poisoning Prevention Citizen's Advisory Board, vice Naja Williams Boyd (Seat No. 26608 – Must represent the Mayor's Office of Housing and Child Care), resigned, for the unexpired portion of four-year term ending August 20, 1997, vice Gail Herrick (Seat No. 26606 – Must be a representative of Department of Public Health), resigned, for the unexpired portion of three-year term ending on August 20, 1996; and vice Marvelin Rance (Seat No. 26614 – Must be a construction worker), resigned, for the unexpired portion of four-year term ending on August 20, 1997. (Clerk of the Board)

Applicants: Cheryl Marie Smith (Seat No. 26606 – representative  
Department of Public Health)  
Maggie LaRue (Seat No. 26608 – representative Mayor's Office of  
Housing and Child Care)

ACTION:

8. File 92-95-25. [Appointment] Resolution appointing governing board member of the San Francisco Health Authority. (Department of Public Health)

Applicant: Sandra Stewart

ACTION:

9. File 54-95-8. [Outreach Newspapers] Establishing guidelines for the publication of weekly advertisements in outreach newspapers. (Supervisor Shelley)

ACTION:

10. File 92-95-24. [Appointments] Hearing to consider appointment of members to the Citizens Advisory Task Force for the Central Freeway, vice Edward Spivak (Seat No. 26301 - Must be resident of Hayes Valley/Western Addition), resigned, term indefinite, vice Mary Beth Frederick (Seat No. 26311 - Must be resident of Hayes Valley/Western Addition), resigned, term indefinite, vice Mary E. Austern (Seat No. 26314 - Must be nominated by the American Institute of Architects), resigned, term indefinite, vice Robert T. Czekala (Seat No. 26306 - Must be resident of Hayes Valley/Western Addition), resigned, term indefinite, and vice Lisa Foster (Seat No. 26303 - Must be resident of Hayes Valley/Western Addition), resigned, term indefinite. (Clerk of the Board)

Applicants: Mark Pope

Andrew Vesselinovitch

Elizabeth Haythornthwaite

Michael E. Hohmeyer

Robin F. Levitt

Nicolai Kosche

Robert W. Daniels

David Witlow

Fredia D. Hall

ACTION:

SPECIAL ORDER - 11:00 A.M.

11. File 171-95-3. [Interstate 101 Silver Avenue Exit Closing] Hearing to consider issues surrounding the closure of the Silver Avenue exit off Interstate 101 and its impact on the surrounding business and residential community. (Supervisor Shelley)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
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HEARING NOTICE

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CALENDAR

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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AUG 11 1995

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TUESDAY, AUGUST 15, 1995 - 10:00 A.M.

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MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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CLERK: ROSEMARY LITTLE-HORANZY

**REGULAR CALENDAR**

1. File 281-94-2. [Ballot Argument] Hearing to consider ballot argument in favor of repealing the 1932 Charter and to enact a new Charter. (Supervisors Kaufman, Leal, Teng, Kennedy)

ACTION:

2. File 235-95-2. [Ballot Argument] Hearing to consider ballot argument in favor of a charter amendment concerning establishing a youth commission. (Supervisors Alioto, Kennedy, Bierman, Ammiano, Teng, Hallinan, Shelley)

ACTION:

3. File 243-95-2. [Ballot Argument] Hearing to consider ballot argument in favor of a charter amendment concerning the office of citizens complaints. (Supervisor Ammiano)

ACTION:

4. File 253-95-2. [Ballot Argument] Hearing to consider ballot argument in favor of a charter amendment concerning exempting certain contracts from prevailing wage requirements. (Supervisors Hallinan, Leal, Bierman, Alioto, Kennedy)

ACTION:

5. File 60-95-5.1. [Ballot Argument] Hearing to consider ballot argument in favor of a bond issue concerning Steinhart Aquarium. (Supervisor Shelley)

ACTION:

6. File 60-95-5.2. [Ballot Argument] Hearing to consider ballot argument in favor of a bond issue concerning underground storage tanks. (Supervisor Hsieh)

ACTION:

7. File 60-95-5.03. [Ballot Argument] Hearing to consider ballot argument in favor of a bond issue concerning City Hall. (Supervisor Hsieh)

ACTION:

8. File 60-95-4.1. [Ballot Argument] Hearing to consider ballot argument in favor of an ordinance concerning campaign finance reform. (Supervisor Hallinan)

ACTION:

9. File 60-95-6.1. [Ballot Argument] Hearing to consider ballot argument in favor of an ordinance concerning taxicab regulations. (Supervisor Bierman)

ACTION:

10. File 60-95-9. [Ballot Argument] Hearing to consider ballot argument against an initiative ordinance to repeal law that renamed Army Street to Cesar Chavez Street. (Supervisor Leal)

ACTION:

11. File 97-95-40. [Sunshine Ordinance Amendment] Ordinance amending the San Francisco Administrative Code by amending Sections 67.7, 67.15 and 67.24, to require policy body agendas to refer to rights provided in the Sunshine Ordinance; to amend the time requirements for seeking sign language interpreters at the meetings of policy bodies; and to authorize the director of Public Health to withhold from public disclosure payment rates in managed health care contracts if the director makes a certain determination, and providing a sunset clause for the exemption. (Supervisor Shelley)

ACTION:

12. File 27-95-10.2. [BART to the Airport] Resolution urging the Mayor to request the Airports Commission to rescind its approval of Plan X and instead approve BART's Plan B. (Supervisor Shelley)

ACTION:

13. File 33-95-8. [Appointment, Port Commission] Resolution confirming Mayor's appointment of Anne-Christine Massullo to the San Francisco Port Commission, term to expire May 1, 1999, vice Anne Halsted, term expired. (Mayor)

ACTION:



SPECIAL ORDERS - 11:00 A.M.

14. File 097-95-034. [Telecommunications Commission] Ordinance amending the Administrative Code by adding Sections 11.45 and 11.46 to create a Telecommunications Commission and to transfer certain functions regarding Cable Television Franchises from the Chief Administrative Officer to the Telecommunications Commission and to limit the duration of new cable television franchises to ten years. (Supervisor Bierman)

ACTION

15. File 69-95-2. [Telecommunications] Motion directing the Acting Clerk of the Board of Supervisors to request on behalf of the Board, that the Mayor include an additional \$191,000 in his proposed Budget 1995-96 to be placed in the Telecommunications Fund. (Supervisor Bierman)

ACTION:

16. File 227-95-3. [Telecommunications] Resolution authorizing and urging the Board of Supervisors, the Department of Public Works, the Department of Electricity and Telecommunications and the City Attorney to take advantage of opportunities to share information with other local governments regarding telecommunications and to enter into cost-sharing agreements with other local governments. (Supervisor Bierman)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
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IMPORTANT  
HEARING NOTICE

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CITY AND COUNTY



Public Library, Documents Dept.  
Attn: Kate Wingerson  
OF SAN FRANCISCO

**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

August 11, 1995

**TO:** Rules Committee  
**FROM:** Budget Analyst Recommendation of  
**SUBJECT:** August 15, 1995 Rules Committee Meeting

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Items 14 and 15 - Files 69-95-2 and 97-95-34

**Items:** Item 14, File 97-95-34 - Ordinance adding Article III to Chapter 11 of the San Francisco Administrative Code to create a Telecommunications Commission and adding Sections 11.45 and 11.46 to the Administrative Code to transfer certain functions regarding cable television franchises from the Chief Administrative Officer (CAO) to the Telecommunications Commission and to limit the duration of new cable television franchises to ten years.

Item 15, File 69-95-2 - Motion directing the Clerk of the Board of Supervisors to request on behalf of the Board, that the Mayor request a supplemental appropriation in the amount of \$191,000, to be deposited to the proposed Telecommunications Commission Fund. An Amendment of the Whole to this legislation has been drafted and will be introduced at the Rules Committee meeting on August 15, 1995. This report reflects the Amendment of the Whole.

**Description:** File 97-95-34

The proposed ordinance would add a new Article III to the Administrative Code, which would, provide for (1) the establishment of a Telecommunications Commission, (2) the establishment of a Telecommunications Commission Fund, (3) the creation of an Executive Director position and other staff support positions for the Telecommunications

Commission, (4) the transfer of certain functions related to cable television franchises from the CAO to the proposed Telecommunications Commission and (5) limit the duration of new cable television franchises.

#### Telecommunications Commission

The proposed Telecommunications Commission would consist of nine members. The Clerk of the Board of Supervisors would serve as Department Head for the Commission and would appoint support staff assigned to the Commission. Of the nine Commission members, one would be appointed by the Mayor, six would be appointed by the Board of Supervisors, one would be the Director of the Department of Public Works (DPW) or his/her designee and one would be the Director of the Department of Electricity and Telecommunications or his/her designee. At least two members of the commission must be drawn from persons with expertise in fields related to, but not limited to, telecommunications management, telecommunications engineering, and accounting. At least one member appointed by the Board of Supervisors must represent the public, education and government access cable television channels and the public's access to developing technologies, and at least three members must represent the interests of consumers and the general public. With respect to initial appointments, two members will be designated to serve two year terms, two members will be designated to serve three-year terms, and three members, including the member appointed by the Mayor, will be designated to serve four-year terms. Thereafter, members will be appointed for three-year terms. Commission members would receive \$25 for each Commission meeting attended. No member would be paid for attending more than two Commission meetings in any one calendar month or a maximum of 24 meetings per year. Based on nine members attending a total of 24 meetings each in a year, the total compensation amount required on an annual basis would be \$5,400. The Commission must meet at least once each month.

The Commission's powers and duties would include, but not necessarily be limited to, the following:

(1) Advise the Board of Supervisors regarding all matters pertaining to Telecommunications Services.

(2) Negotiate and recommend to the Board of Supervisors ordinances granting or amending cable television franchises or other franchises that authorize the use of

public rights-of-way to provide Telecommunications Services.

(3) Hold public hearings to ascertain community needs and public concerns regarding Telecommunications Services.

(4) Encourage and assist providers of Telecommunications Services to implement new services and technologies with the City and educate the public to use such services.

(5) Review cable television rates and order, in writing, any rate reductions, subscriber refunds and/or fines, in accordance with applicable Federal laws and regulations. Under the proposed ordinance, all rate, refund and fine orders must be submitted by the Commission in the form of a resolution to the Board of Supervisors for approval. If the Board of Supervisors fails to approve or reject such legislation within 60 days of its receipt, the Commission's order shall become final.

(6) oversee the administration of any City law or locally enforced State or Federal law regarding Telecommunications Services, except where such administration has been delegated to another City department or officer by either the City Charter or City codes.

(7) Within the limits of State and/or Federal law, adopt rules and procedures governing (a) customer service by cable television operators, (b) the use and operation of public, educational or governmental access channels, and (c) compliance with City law and locally enforced State and/or Federal law regarding Telecommunications Services except where such matters have been delegated to another City department or officer by the City Charter or City codes. Under the proposed ordinance, all rules and procedures adopted by the Commission must be submitted in the form of a resolution to the Board of Supervisors for its approval. If the Board of Supervisors fails to approve or reject such legislation within 60 days of receipt by the Board, the rules and procedures adopted by the Commission will be final.

(8) Monitor, report and make recommendations to the Board of Supervisors regarding expenditures, from the Cable Television Access Development and Programming Fund and recommend ways of developing stable funding

sources for the operations of the public, education, and government access channels.

(9) Advise the Clerk of the Board of Supervisors regarding the qualifications and functions of professional staff assigned to the Commission in accordance with applicable Civil Service rules and regulations.

(10) Advise the Board of Supervisors and provide information to all City departments regarding other actions which may be necessary to be undertaken by the City, within the limits of State and Federal law, to protect the interests of the City and general public in matters related to Telecommunications Services.

Consistent with applicable State and Federal law, the proposed ordinance provides that the Commission may adopt fees to recover costs related to the administration of its duties. Under the proposed ordinance, the establishment of fees adopted by the Commission would require Board of Supervisors approval. Any fee adopted by the Commission shall become effective 60 days after its approval by the Commission, unless the Board disapproves the fee within the 60 day period.

Under the proposed ordinance, the Commission must submit written reports regarding its activities to the Mayor and the Board of Supervisors not less than once every twelve months.

#### Telecommunications Commission Fund

The proposed Telecommunications Commission Fund would be established for the sole purpose of paying expenses incurred by the Commission to perform its duties. The source of funds for this Fund would be monies received by the City as compensation for its provision of public right-of-way access in connection with Telecommunications Services. Such monies (not specifically identified in the legislation) shall include, but not necessarily be limited to, cable television franchise fees. Under the proposed ordinance, the City Treasurer shall deposit 6.25 percent of any such fees to the proposed Telecommunications Fund. Based on the \$3,154,848 amount received by the City for FY 1995-94 from cable television franchise fees, the estimated annual amount of funds that would be available from this funding source to be deposited to the proposed Fund would be \$197,178 (6.25 percent x \$3,154,848). Additionally, any fees which the Commission may adopt to recover costs related to



the administration of its duties, shall also be deposited to this Fund.

Executive Director and Other Support Staff

The proposed ordinance provides for the creation of an Executive Director position and other support staff for the Commission. Attached is a budget, prepared by the Office of the Sponsor of the proposed legislation, which details the cost of the proposed Executive Director position and support staff and related costs, totaling \$190,320. The proposed motion (File 69-95-2) would direct the Clerk of the Board to request the Mayor to request a supplemental appropriation in the amount of \$191,000 to fund these staff support costs for the first year. After the first year, the source of funds for the Commission and support staff would be revenues received by the City for its provision of public right-of-way access in connection with Telecommunications Services, as noted above. Ms. Teresa Lee of the Mayor's Office advises that the source of funds for the proposed supplemental appropriation would be the General Fund Reserve.

Under the proposed ordinance, the duties and responsibilities of the proposed Executive Director are as follows:

(1) Make recommendations to the Telecommunications Commission regarding all matters that require a decision on the part of the Commission and assist the Commission in the performance of its duties.

(2) Supervise Commission support staff.

(3) Monitor and investigate Telecommunications Services technologies and their availability with the City.

(4) Within the limits of Federal and/or State law, take all administrative actions on behalf of the City to enforce City law or any locally enforceable State or Federal law, rule or regulation regarding Telecommunications Services, except as to actions reserved for the Commission, the Board of Supervisors or delegated to another City department or officer by the City Charter or City codes.

(5) Receive and investigate complaints about Telecommunications Services from the general public. Recommend that the Board of Supervisors adopt any ordinance, within the limits of Federal and/or State law, that may in the Commission's judgment be required to

protect the interests of consumers of Telecommunications Services. Issue orders to resolve disputes between subscribers and providers of cable television services (this function is currently being performed by the CAO).

(6) Perform any other duties determined by the Board of Supervisors and assigned by the Clerk of the Board.

(7) perform any other duties delegated by the Commission.

#### Transfer of Cable Television Franchise Functions from the CAO

The proposed ordinance would provide that duties currently assigned to the CAO that are related to administering any new cable television franchises will be transferred to the Commission and its support staff. Currently, with respect to any new franchise, the CAO would have the authority, in part, to (1) review and make recommendations to the Board of Supervisors regarding applications for cable television franchises, (2) investigate and monitor cable television franchises to establish whether their in compliance with the conditions, rules and regulations governing the franchise and to request of the Board of Supervisors to terminate such franchises that fail to comply, (3) process consumer complaints with respect to cable television services, and (4) hold public hearings to review proposed changes in cable television rates, at the direction of the Board of Supervisors. The proposed ordinance would transfer these and other administrative duties to the Telecommunications Commission and its support staff with respect to any new cable television franchises.

#### Limit Duration of New Cable Television Franchises

The proposed ordinance would limit the duration of any new cable television franchise to a 10-year term. Currently, there is a 15-year term limit placed on cable television franchises.

**Recommendation:** Approval of this proposed legislation is a policy matter for the Board of Supervisors.



Attachment

## ESTIMATED COMMUNICATIONS REGULATORY COMMISSION BUDGET

	<u>Amount</u>	
Executive Director - Salary	\$70,000	
Full-time Clerical	40,000	
Fringe Benefits @ 20%	22,000	
Commissioners @ \$25.00 per meeting	5,400	
Rent @ \$1.24 sq ft per month & 150 sq ft	2,250	
Travel (2 trips to Washington D.C. & 3 regional trips)	3,500	
City Attorney (estimated)	35,000	
Materials & Supplies	3,000	
Telephone	<u>1,000</u>	
Subtotal Staff & Operating Expenses		\$182,550
<u>Equipment</u>		
486 Computer & Laser Printer (2)	6,000	
Telephone (2)	120	
Desk* (2)	900	
Chair* (2)	560	
File Cabinet* (2)	<u>590</u>	
Subtotal Equipment Expenses		<u>\$8,170</u>
Total 1st Year Budget		\$190,320

\*From Purchaser

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REVISED 06/30/95  
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Item 16 - File 227-95-3

**Item:** Resolution authorizing and urging the Board of Supervisors, the Department of Public Works, the Department of Electricity and Telecommunications, and the City Attorney to take advantage of opportunities to share information with other local governments regarding telecommunications and to enter into cost-sharing agreements with other local governments.

**Description:** The proposed resolution would authorize the Board of Supervisors, Department of Public Works, the Department of Electricity and Telecommunications, and the City Attorney to enter into cost-sharing agreements and other cooperative agreements with other local governments or organizations regarding telecommunications issues. According to Ms. Julia Friedlander of the City Attorney's Office, a number of proceedings which are currently under consideration at the California Public Utilities Commission (CPUC), and at the Federal Communications Commission (FCC) may affect the authority of local governments to regulate matters affecting telecommunications and video services and may also affect the City as a consumer of such services.

Ms. Friedlander reports that one or more local governments, and/or non-profit organizations such as the League of California Cities frequently analyze CPUC and FCC proceedings on behalf of local governments, and submit written testimony and comments in such proceedings. In some cases, the lead local government or organization may request that other local governments endorse their comments, and that endorsing organizations share a portion of the research and legal costs incurred in developing comments and testimony. Under the proposed resolution, the City would take a more active role in these efforts, and work with other local governments to insure that local government interests are raised before the CPUC and the FCC.

Ms. Friedlander notes that this authorization would also assist the City Departments named above in working with other local governments which are affected by the proposed sale of the City's cable television franchise, currently held by Viacom Cablevision, to Telecommunications, Inc. (TCI). This sale is likely to raise a number of technical and legal issues which will need to be evaluated by the governments in question, and it would be cost-effective for local

jurisdictions to evaluate some aspects of the sale as a group instead of separately. No specific agreement has been proposed on this issue as of the writing of this report, according to Ms. Friedlander.

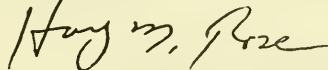
**Comments:**

1. There is no specific estimate, at this time, of the cost to endorse or join specific CPUC and FCC proceedings with other governments or organizations, however, Ms. Friedlander notes that if the City were to participate in such proceedings on its own, the cost of such participation would be much higher. Ms. Friedlander notes that the City Attorney anticipates using existing resources and staff to carry out its role in the activities described above. If a large or complex issue is raised that could not be covered under existing budgets, a supplemental appropriation would be requested.
2. Cost-sharing agreements regarding telecommunications issues as described above are considered to be an administrative matter, and would not require further approval of the Board of Supervisors.
3. The Board of Supervisors previously approved an ordinance requiring that applicants for a franchise in the City pay a fee to defray the City's cost to evaluate the franchise application. The fee is based on the Controller's estimate of the City's costs to evaluate the application, and any amount collected over the City's actual costs must subsequently be returned to the applicant. The franchise application fee would apply to the sale of Viacom's franchise to TCI.
4. Viacom Cablevision currently pays the City 5 percent of its gross receipts as a franchise fee. This provision of the franchise is not likely to be affected by a transfer of the City cable television franchise to TCI. Ms. Friedlander reports that the analysis of the transfer would address issues such as the ability of TCI to perform the duties required under the franchise, and settlement of any outstanding issues regarding performance of franchise duties by Viacom Cablevision.
5. Ms. Friedlander reports that in FY 1995-96, the City Attorney will review certain aspects of the City's Business Tax Code, including the appropriateness of the Utility Users Tax, which is a City tax collected from commercial users of utilities such as telephone and electrical services. Ms. Friedlander reports that major changes in the telecommunications industry mean that the City should

Memo to Rules Committee  
August 15, 1995 Rules Committee Meeting

examine the Utility Users Tax and determine whether the tax is being appropriately applied and whether it could generate increased revenues for the City.

**Recommendation:** Approve the proposed resolution.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey





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FRIDAY, AUGUST 25, 1995 - 10:00 A.M.

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SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

SPECIAL MEETING

FRIDAY, AUGUST 25, 1995 - 10:00 A.M.      VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK:            ROSEMARY LITTLE-HORANZY

REGULAR CALENDAR

1. File 92-95-26. Hearing to consider appointing members to the Cryptosporidium Task Force. (Clerk of the Board)

Applicants: Erik Ferguson  
Kerry Katherine Enright  
William M. Hershon  
Dr. Christine Paszko-Kolva  
Steve Leonard  
Don Birrer  
Art Jensen  
Stephen Kavanaugh  
Michael Colbruno  
Tom Musbach  
Robin Hirano  
Ian Moore  
Mitchell Katz, M.D.  
George W. Rutherford, M.D.  
Lorraine Anderson  
Renee Etienne  
Gary S. Lance  
Michelle Aldrich  
Mark Frey  
Jeffrey S. O'Keefe  
Bruce Livingston  
Tony Leone, R.N.

ACTION:

2. File 60-95-5.4. [Rebuttal Argument, Proposition A] Motion authorizing rebuttal to opponent's ballot argument against Proposition A, a bond measure concerning City Hall. (Supervisor Hsieh)

ACTION:

3. File 60-95-5.5. [Rebuttal Argument, Proposition B] Motion authorizing rebuttal to opponent's ballot argument against Proposition B, a bond measure concerning underground storage tanks. (Supervisor Hsieh)

ACTION:

4. File 60-95-5.6. [Rebuttal Argument, Proposition C] Motion authorizing rebuttal to opponent's ballot argument against Proposition C, a bond measure concerning Steinhart Aquarium. (Supervisor Shelley)

ACTION:

5. File 253-95-3. [Rebuttal Argument, Proposition D] Motion authorizing rebuttal to opponent's ballot argument against Proposition D, a charter amendment concerning the prevailing wage requirements for certain contracts for public works and improvements. (Supervisors Hallinan, Leal, Bierman, Alioto, Kennedy)

ACTION:

6. File 281-94-3. [Rebuttal Argument, Proposition E] Motion authorizing rebuttal to opponent's ballot argument against Proposition E, a charter amendment to repeal the 1932 Charter and to enact a new Charter. (Supervisors Kaufman, Leal, Teng, Kennedy)

ACTION:

7. File 235-95-3. [Rebuttal Argument, Proposition F] Motion authorizing rebuttal to opponent's ballot argument against Proposition F, a charter amendment concerning establishment of a youth commission. (Supervisors Alioto, Kennedy, Bierman, Ammiano, Teng, Hallinan, Shelley)

ACTION:

8. File 243-95-3. [Rebuttal Argument, Proposition G] Motion authorizing rebuttal to opponent's ballot argument against Proposition G, a charter amendment concerning the Office of Citizens Complaints. (Supervisor Ammiano)

ACTION:

9. File 60-95-11.2. [Rebuttal Argument, Proposition H] Motion authorizing rebuttal to proponent's ballot argument in favor of Proposition H, an initiative charter amendment concerning the Parking and Traffic Department. (Supervisor Ammiano)

ACTION:

10. File 60-95-6.2. [Rebuttal Argument, Proposition I] Motion authorizing rebuttal to opponent's ballot argument against Proposition I, an ordinance concerning taxicabs. (Supervisors Bierman, Ammiano)

ACTION:

11. File 60-95-14.1. [Rebuttal Argument, Proposition K] Motion authorizing rebuttal to proponent's ballot argument in favor of Proposition K, an ordinance requiring study of alternative vehicles for delivery of city services. (Supervisor Shelley)

ACTION:

12. File 60-95-10.2. [Rebuttal Argument, Proposition L] Motion authorizing rebuttal to proponent's ballot argument in favor of Proposition L, an ordinance concerning juvenile curfew. (Supervisor Leal)

ACTION:

13. File 60-95-15.1. [Rebuttal Argument, Proposition M] Motion authorizing rebuttal to proponent's ballot argument in favor of Proposition M, an ordinance concerning campaign contribution limits and finance reform. (Supervisor Hallinan)

ACTION:

14. File 60-95-4.2. [Rebuttal Argument, Proposition N] Motion authorizing rebuttal to opponent's ballot argument against Proposition N, a referendum on Ordinance 89-95 concerning campaign finance reform. (Supervisor Hallinan)

ACTION:

15. File 60-95-9.1. [Rebuttal Argument, Proposition O] Motion authorizing rebuttal to proponent's ballot argument in favor of Proposition O, an ordinance concerning repealing law that renamed Army Street to Cesar Chavez Street. (Supervisor Leal)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 3265

Bill Lynch  
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Civic Center  
San Francisco CA

SF  
S90.84  
#1

# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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9/5/95

### RESCHEDULED MEETING

TUESDAY, SEPTEMBER 5, 1995 - 1:00 P.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 404  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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## REGULAR CALENDAR

1. File 92-95-29. [Appointment, Assessment Appeals Board] Hearing to consider appointing members to the Assessment Appeals Board, vice Ben L. Hom (Seat No. 21008 - Board #2/Regular Position), resigned, for the unexpired portion of the two-year term ending September 5, 1996, and Peter J. Fatooh (Seat No. 21002 - Board #1/Regular Position), term expiring September 7, 1995, for new three-year term ending September 7, 1998. (Clerk of the Board)

Applicants: Clayton Mansfield

Lawrence C. Lee

Peter J. Fatooh

Jackson Wong

Elizabeth McQuiston

John McGary

ACTION:

2. File 92-95-31. [Appointments, Association Bay Area Governments] Hearing to consider appointment of members to the Association of Bay Area Governments Executive Board, Supervisor Willie B. Kennedy (Seat No. 10301/Regular position), term expired June 30, 1995, for new two-year term ending June 30, 1997, vice Supervisor Kevin F. Shelley (Seat No. 10302/Regular position), resigned, term expired June 30, 1995, for new two-year term ending June 30, 1997, Supervisor Sue Bierman (Seat No. 10303/Alternate position), Supervisor Barbara Kaufman (Seat No. 10304/Alternate position), term expired June 30, 1995, for new two-year term ending June 30, 1997. (Clerk of the Board)

Applicants:

ACTION:

3. File 54-95-9. [Board Meeting Outside City Hall] Motion ordering the October 16, 1995 meeting of the San Francisco Board of Supervisors to be held at George Washington High School, 600 32nd Avenue, in the Richmond District of San Francisco at 5:00 p.m. (Supervisors Shelley, Leal)

ACTION:

4. File 165-95-5. [Management Audit Schedule] Motion amending Rules of Order, of the Board of Supervisors, establishing policy of conducting management audits of City departments and the Redevelopment Agency to ensure prudent and efficient use of City resources, and to require the Budget Analyst to annually submit a schedule of management audits of City and County departments to the Board of Supervisors, and requiring the Board of Supervisors to approve by motion the schedule of management audits, by adding Rule 5.9. (Supervisor Kaufman)

ACTION:

5. File 165-95-6. [Management Audit-Transportation Authority] Motion requesting the Budget Analyst of the Board of Supervisors to include the Transportation Authority in the scheduling of management audits that is required by Rule 5.9, Rules of Order, of the Board of Supervisors. (Supervisor Kaufman)

ACTION:



SF  
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#3

CITY AND COUNTY



Public Library, Documents Dept.  
Attn: Kate Wingerson  
OF SAN FRANCISCO

11  
**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

September 1, 1995

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TO: Rules Committee

FROM: Budget Analyst Recommendation of

SUBJECT: September 5, 1995 Rules Committee Meeting

Items 4 and 5 - Files 165-95-5 and 165-95-6

1. File 165-95-5 is a motion amending the Rules of Order of the Board of Supervisors by adding Rule 5.9, to establish a policy of conducting management audits of City Departments and the Redevelopment Agency to ensure prudent and efficient use of City resources, and to require the Budget Analyst to submit an annual schedule of management audits of City and County Departments to the Board of Supervisors. Under the proposed motion, the Board of Supervisors would approve by motion the schedule of management audits.

File 165-95-6 is a motion requesting the Budget Analyst to include the Transportation Authority in the scheduling of management audits that is required by Rule 5.9, Rules of Order, of the Board of Supervisors.

2. The Budget Analyst's preparation of an annual Management Audit Schedule would be required by January 15 of each year. Under the proposed Rule 5.9, it would be the policy of the Board of Supervisors that each department of the City and County, the Redevelopment Agency and the Transportation Authority, would be subjected to a management audit at least once every eight years.

3. Under current procedures, management audit assignments directing the work of the Budget Analyst are made by motion of the Board of Supervisors. Unless an audit priority is specified, such audits are scheduled for initiation in the order in which they are received. The Budget Analyst's current management audit schedule, as directed by specific motions approved by the Board of Supervisors, is as follows:

Audits now underway: San Francisco Airport (assigned as a top priority)  
  
San Francisco Police Department (commenced  
8/23/95)

Audit Assignments Pending: Department of Parking and Traffic  
(requesting Supervisor has suggested deferral of this  
assignment pending outcome of November ballot  
measure)

Management Audit of City Employees Whose  
Salaries Exceed \$70,000 a Year  
(requesting Supervisor has suggested deferral of this  
assignment pending a review of Human Resources  
Department classification study for these positions)

Management Audit of the Rent Board

4. During the last two fiscal years (1993-94 and 1994-95), the Budget Analyst has expended a total of 6,505 total professional staff hours to management audit projects and special assignments as directed by the Board of Supervisors. The number of such staff hours available for management audits can vary from year to year depending on the workload of performing budget reviews and reports to the Board of Supervisor's committees. It would be difficult therefore to perform comprehensive management audits of all City Departments in eight year cycles. Also, the Budget Analyst customarily coordinates audit work with the Controller's Internal Audits Division so as not to duplicate assignments. The Controller's Internal Audits Division currently has seventeen professional staff and performs, on average, three to five performance audits annually, in addition to concession and financial audits. According to the Director of Internal Audits for the Controller's Office, such performance audits are limited to a narrow scope and are typically not inclusive of entire City departments.

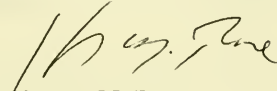
5. The San Francisco Transportation Authority must now have an independent financial audit performed annually, and is subject to some oversight by the State Board of Equalization (because the Transportation Authority receives Sales Tax funds) and the Metropolitan Transportation Authority. According to the City Attorney, the Board of Supervisors has the authority to direct further audits of the Transportation Authority, such as the inclusion of the Transportation Authority in the management audit schedule as proposed by this motion.

**Comment**

In the opinion of the Budget Analyst, a thorough, detailed management audit can be an invaluable tool that results in implementation of improvements in the delivery of public services and saving taxpayer dollars. The Board of Supervisors has directed the performance of such audits by the Budget Analyst for many years, and other Cities, Counties and State governments are now implementing or increasing such management audit programs. However, as noted in point four above, it would be extremely difficult to complete management audits of all City Departments, the Redevelopment Agency and the Transportation Authority on an eight year cycle, without the dedication of additional resources for this purpose.

**Recommendation**

The proposed motions are policy matters for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey



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#1  
9/11/95  
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BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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\* SPECIAL MEETING

MONDAY, SEPTEMBER 11, 1995 - 1:45 P.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

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BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

**SPECIAL MEETING**

MONDAY, SEPTEMBER 11, 1995 - 1:45 P.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 281-94-4. [Ballot Pamphlet] Ordinance authorizing the Registrar of Voters to include the main text of the proposed Charter revision, without the appendices, in the Ballot Pamphlet for the November 7, 1995 election. (Registrar of Voters)

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

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HEARING NOTICE

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San Francisco CA



# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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TUESDAY, SEPTEMBER 19, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, SEPTEMBER 19, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

REGULAR CALENDAR

1. File 33-95-9. [Appointment, Redevelopment Agency] Resolution confirming Mayor's appointment of Darshan Singh to the San Francisco Redevelopment Agency Commission, term to expire September 3, 1999, vice Gary Kitahata, term expired. (Mayor)

ACTION:

2. File 92-95-29.1. [Appointments, Assessment Appeals Board] Hearing to consider appointing members to the Assessment Appeals Board, Irma Ramirez-Tom (Seat No. 21009 - Board #2/Regular Position), term expired September 5, 1995, for new one-year term ending September 2, 1996, vice Jackson Wong (Seat No. 21012 - Board #2/Alternate Position), and John McGary (Seat No. 21015 - Board #2/Alternate Position), terms expiring September 30, 1995, for new one-year terms ending September 2, 1996. (Clerk of the Board)

Applicants: Clayton Mansfield

Lawrence C. Lee

Irma Ramirez-Tom (Seat No. 21009 - Board #2/Regular Position)

John McGary (Seat No. 21015 - Board #2/Alternate Position)

ACTION:

3. File 92-95-39. [Lead Poisoning Prevention Citizen's Advisory Board] Hearing to consider appointment of members to the Lead Poisoning Prevention Citizen's Advisory Board, Lynn Ishida Barbaree (Seat No. 26601 - must have expertise in childcare), vice Neli Palma (Seat No. 26603 - must represent a tenant organization), vice Rose Chow (Seat No. 26605 - must represent the Department of Social Services), Darnisha Wright (Seat No. 26607 - must represent the Housing Authority), James Threat (Seat No. 26609 - must represent the Recreation and Park Department), Francisco J. Lopez (Seat No. 26610 - must represent the S.F. Unified School District), vice Yvette Robinson (Seat No. 26612 - must have expertise in affordable housing), Shelby Kennedy (Seat No. 26613 - must have expertise in building), Leticia Alcantar (Seat No. 26620 - must have expertise in neighborhood concerns), Betty Taisch (Seat No. 26627 - must have expertise in real estate), terms expired August 20, 1995 for new two-year terms ending August 20, 1997. (Clerk of the Board)

Applicants: Lynn Ishida Barbaree (Seat No. 26601 - expertise in childcare)

Memo Tabuso (Seat No. 26603 - representative/tenant organization)

Karen Garrett (Seat No. 26605 - representative/Department of Social Services)

Rebecca Hernandez (Seat No. 26612 - expertise in affordable housing)

ACTION:

4. File 92-95-37. [Appointments, Park and Open Space Advisory Committee] Hearing to consider appointment of members to the Park and Open Space Advisory Committee, Parker A. Maddux (Seat No. 23301 – must be nominee Supervisor Kennedy from list of organizations), vice David C. Spero (Seat No. 23313 – must be nominee of Supervisor Hallinan from list of organizations), Deana McNamara (Seat No. 23314 – must be nominee of Supervisor Kaufman from list of organization), Robert J. Dutra (Seat No. 23315 – must be nominee of Supervisor Migden from list of organizations), Willa Sims (Seat No. 23316 – must be nominee of Supervisor Shelley), Midge Wilson (Seat No. 23317 – must be nominee of Supervisor Teng from list of organizations), Christine Schneider (Seat No. 23318 – must be nominee of Supervisor Bierman), Jeffrey C. Henne (Seat No. 23319 – must be nominee of Supervisor Bierman from list of organizations), Juanita G. Raven (Seat No. 23320 – must be nominee of Supervisor Kaufman), Bernie F. Lee (Seat No. 23321 – must be nominee of Supervisor Hsieh), Mauricio E. Vela (Seat No. 23322 – must be nominee of Supervisor Leal from list of organizations), terms expired July 15, 1995, for new two-year terms ending July 15, 1997. (Clerk of the Board)

Applicants: Parker A. Maddux (nominee/Supervisor Kennedy from list of organizations)  
Gregory James Gaar (nominee/Supervisor Hallinan from list of organizations)  
Midge Wilson (nominee/Supervisor Teng from list of organizations)  
Bernie F. Lee (nominee/Supervisor Hsieh)  
Willa Sims (nominee/Supervisor Shelley)

ACTION:

5. File 97-95-46. [City Attorney Subpoena Power] Ordinance amending Administrative Code by adding Article XVIII, Sections 16.951, 16.952 and 16.953, granting to the City Attorney the power of subpoena in any matter where the City Attorney may act as the enforcement authority. (Supervisor Shelley)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
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SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 3265

Bill Lynch  
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CALENDAR

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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TUESDAY, OCTOBER 3, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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**RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

TUESDAY, OCTOBER 3, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

**REGULAR CALENDAR**

1. File 92-95-27. [Appointments, In-Home Supportive Services Public Authority] Hearing to consider appointing eleven members to the newly established In-Home Supportive Services Public Authority, (2 consumers over the age of 60 year, each authorized to represent organizations that advocate for aging people with disabilities; 2 consumers between the ages of 18 and 60 years, each authorized to represent organizations that advocate for younger people with disabilities; 1 consumer at-large over the age of 60 years; 1 consumer at-large between the ages of 18 and 60 year; 1 worker who provides personal assistance services to a consumer; 1 Commissioner from the Social Services Commission; 1 Commissioner from the Commission on the Aging; 1 Commissioner from the Health Commission; and 1 member of the Mayor's Disability Council). (Clerk of the Board)

Applicants: John Kimbro (consumer over age 60/representing organizations)

Karen Young-Simmons (consumer between the ages of 18 and 60 representing organizations)

Trisha Leetz (consumer between the ages of 18 and 60 representing organizations)

Elinore Lurie (consumer at-large over the age of 60)

Ricardo Leons (consumer at-large over the age of 60)

Joy LaValley (consumer at-large over the age of 60)

Ethel Richardson (worker who provides personal assistance services to a consumer)

Margie Peterson (worker who provides personal assistance services to a consumer)

William Lindo (worker who provides personal assistance services to a consumer)

Donna Peters (worker who provides personal assistance services to a consumer)

Barbara Coleman (worker who provides personal assistance services to a consumer)

Michael Kwok (consumer at-large between the ages of 18 and 60)

Peggy Coster (consumer at-large between the ages of 18 and 60)

Jane Morrison (representative/Social Services Commission)

Arthur J. Eberhardt (representative/Commission on the Aging)

Arthur Jackson (representative/Health Commission)

Bill Bruckner (representative/Mayor's Disability Council)

ACTION:

2. File 193-95-7. [Glen Canyon Park] Resolution urging the Mayor to urge the Recreation and Parks Commission to develop alternatives to its plans to pave a road through Glen Canyon Park. (Supervisors Shelley, Leal)

ACTION:



3. File 92-95-37. [Appointments, Park and Open Space Advisory Committee] Hearing to consider appointing members to the Park and Open Space Advisory Committee, Deana McNamara (Seat No. 23314 – must be nominee of Supervisor Kaufman from list of organization), Robert J. Dutra (Seat No. 23315 – must be nominee of Supervisor Migden from list of organizations), Willa Sims (Seat No. 23316 – must be nominee of Supervisor Shelley), Midge Wilson (Seat No. 23317 – must be nominee of Supervisor Teng from list of organizations), Christine Schneider (Seat No. 23318 – must be nominee of Supervisor Bierman), Jeffrey C. Henne (Seat No. 23319 – must be nominee of Supervisor Bierman from list of organizations), Juanita G. Raven (Seat No. 23320 – must be nominee of Supervisor Kaufman), terms expired July 15, 1995, for new three-year terms ending July 15, 1997. (Clerk of the Board)

Applicants: Midge Wilson (nominee/Supervisor Teng from list of organizations)  
Willa Sims (nominee/Supervisor Shelley)  
Deana McNamara (nominee/Supervisor Kaufman from list of organizations),  
Christine Schneider (nominee of Supervisor Bierman)  
Jeffrey C. Henne (nominee of Supervisor Bierman from list of organizations)  
Juanita G. Raven (nominee/Supervisor Kaufman)

ACTION:

4. File 92-95-39. [Appointments, Lead Poisoning Prevention Citizen's Advisory Board] Hearing to consider appointment of members to the Lead Poisoning Prevention Citizen's Advisory Board, vice Neli Palma (Seat No. 26603 – must represent a tenant organization), Darnisha Wright (Seat No. 26607 – must represent the Housing Authority), James Threat (Seat No. 26609 – must represent the Recreation and Park Department), Francisco J. Lopez (Seat No. 26610 – must represent the S.F. Unified School District), Shelby Kennedy (Seat No. 26613 – must have expertise in building), Leticia Alcantar (Seat No. 26620 – must have expertise in neighborhood concerns), Betty Taisch (Seat No. 26627 – must have expertise in real estate), terms expired August 20, 1995 for new four-year terms ending August 20, 1997. (Clerk of the Board)

Applicants: Memo Tabuso (Seat No. 26603 – representative/tenant organization)

ACTION:

5. File 92-95-24. [Appointments, Citizens Advisory Task Force for the Central Freeway] Hearing to consider appointing of two members to the Citizens Advisory Task Force for the Central Freeway, vice Mary E. Austern (Seat No. 26314 – at-large), resigned, term indefinite, and vice Lisa Foster (Seat No. 26303 – at-large), resigned, term indefinite. (Clerk of the Board)

Applicants: Andrew Vesselinovitch  
Elizabeth Haythornthwaite  
Michael E. Hohmeyer  
Robin F. Levitt  
Nicolai Kosche  
David Witlow  
John Walker  
Mona McMahon  
Ana Bolton  
Linton D. Stables, III  
Stephanie Rosh  
Beryl Magilavy  
Edward G. Evans

**ACTION:**

6. File 92-95-34. [Appointments, Citizens Advisory Task Force for the Central Freeway] Hearing to consider appointing two members to the Citizens Advisory Task Force for the Central Freeway, vice Ronald J. Miquel (must be resident of Richmond District), resigned, term indefinite, and vice David Klein, (must be resident of the Sunset District), resigned, term indefinite. (Clerk of the Board)

Applicants: Tony Metaxas (resident of the the Richmond District)  
David N. Olson (resident of the the Sunset District)

**ACTION:**

7. File 92-94-70. [Appointment, Drug Abuse Advisory Board] Hearing to consider appointing one member to the Drug Abuse Advisory Board, vice Iris Garcia (Seat No. 22109 – public-at-large), resigned, for the unexpired portion of the three-year term ending October 1, 1995, for a new three-year term ending October 1, 1998. (Clerk of the Board)

Applicants: Margo St. James  
Dominique Rose Leslie  
Edward Patterson  
Otis D. Turner  
Michele Maas  
Wayne Grigsby  
Sharon R. Jones  
Jene Stephen Meyer  
Shelley Wolf Dunnegan  
Kenneth Teruya Akinaka  
Patricia Ann Dafeo  
Edward Murray

**ACTION:**

8. File 92-95-36. [Appointments, Drug Abuse Advisory Board] Hearing to consider appointing two members to the Drug Abuse Advisory Board, vice Michael Hall (Seat No. 22113 – public at-large), resigned, for the unexpired portion of three-year term ending October 1, 1997, and vice Grace S. Chu (Seat No. 22104 – public at-large), resigned, for the unexpired portion of three-year term ending October 1, 1996.

Applicants: Margo St. James  
Dominique Rose Leslie  
Edward Patterson  
Otis D. Turner  
Michele Maas  
Wayne Grigsby  
Sharon R. Jones  
Jene Stephen Meyer  
Shelley Wolf Dunnegan  
Kenneth Teruya Akinaka  
Patricia Ann Dafoe  
Edward Murray

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 308  
SAN FRANCISCO, CA. 94102

IMPORTANT  
HEARING NOTICE

D 3265

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
Civic Center  
San Francisco CA

EF  
S 90.84  
#3  
10/3/95

CITY AND COUNTY



Public Library, Documents Dept.  
Attn: Kate Wingerson  
OF SAN FRANCISCO

**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415)554-7642

September 29, 1995

**TO:** Rules Committee

**FROM:** Budget Analyst

**SUBJECT:** October 3, 1995 Rules Committee Meeting

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OCT 03 1995

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Item 2 - File 193-95-7

**Item:** Resolution urging the Mayor to urge the Recreation and Park Commission to develop alternatives to its plans to pave a road through Glen Canyon Park.

**Description:** Mr. Phil Arnold of the Recreation and Park Department advises that the Department is not proceeding with any plans to pave a road through Glen Canyon Park. According to Mr. Arnold, the Department is, however, considering plans for public access to the facilities in Glen Canyon Park. Mr. Arnold states that the Department is aware of community concerns regarding environmental issues and the possibility of increased traffic in the area. As such, Mr. Arnold advises that if the Department were to consider any future plan regarding paving a road through Glen Canyon Park, the Department would hold a series of public hearings, to allow for community input and to permit active involvement on the part of the community in the development of the plan.

Memo to Rules Committee  
October 3, 1995 Rules Committee Meeting

**Recommendation:** Approval of the proposed resolution is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey



90.84

17/95 California Newspaper Service Bureau, Inc.:  
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SAN FRANCISCO INDEPENDENT

SF

N.B. Printer ( NOTICE OF CANCELLED RULES COMMITTEE  
b.f. and center ( S.F. BOARD OF SUPERVISORS  
( TUESDAY, OCTOBER 17, 1995 - 10:00 AM  
( 401 VAN NESS AVENUE, ROOM 410  
( SAN FRANCISCO, CA

NOTICE IS HEREBY given that the regularly scheduled meeting of the Rules Committee for Tuesday, October 17, 1995, at 10:00 a.m., has been cancelled. The next regular meeting is scheduled for Tuesday, November 7, 1995.

10/13/95- 1t - J. L. TAYLOR, CLERK

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CALENDAR

RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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OCT 23 1995  
SMALL BUSINESS  
PUBLIC LIBRARY

TUESDAY, OCTOBER 24, 1995 - 5:30 P.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 404  
SAN FRANCISCO, CA. 94102

JOINT MEETING OF THE RULES COMMITTEE AND SMALL BUSINESS ADVISORY COMMISSION

AND

SPECIAL MEETING OF THE RULES COMMITTEE

\* \* \* \* \*

Disability Access

The Board of Supervisors Committee Meeting Room (410) and the Legislative Chamber of the Board are on the fourth floor of 401 Van Ness Avenue.



Both the Committee Room and the Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, 2 1/2 blocks from City Hall. Accessible MUNI line serving this location is the #42 Downtown Loop as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.



There is accessible parking in the vicinity of City Hall adjacent to Davies Hall and the War Memorial Complex.



Assistive listening devices are available for use in the Meeting Room and the Board Chamber. A device can be borrowed prior to or during a meeting. Borrower identification is required and must be held by Room 308 staff.

The following services are available on request 72 hours prior to the meeting or hearing:

- For American sign language interpreters or the use of a reader during a meeting, contact Violeta Mosuela at (415) 554-7704.
- For a large print copy of an agenda, contact Moe Vazquez at (415) 554-4909.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**JOINT MEETING**  
**RULES COMMITTEE**  
**BOARD OF SUPERVISORS**

**AND**

**SMALL BUSINESS ADVISORY COMMISSION**  
**CITY AND COUNTY OF SAN FRANCISCO**

**TUESDAY, OCTOBER 24, 1995 - 5:30 P.M.**

**VETERANS BUILDING**  
**401 VAN NESS AVENUE, ROOM 404**

**MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO**

**COMMISSIONERS: GWEN KAPLAN, STEPHEN CORNELL, FRED ATEYAH, TRICIA JAMES, LESLEY LEONHARDT, DARLENE MAR, COLLEEN MEHARRY, GEORGE PATTERSON, MICHAEL PATTERSON, AL RIBAYA, EARL WHITE.**

**CLERK: ROSEMARY LITTLE-HORANZY**

1. File 265-95-1. Hearing to consider public input on ways to preserve the unique characteristics of San Francisco's neighborhood commercial zones. (Supervisor Shelley)

**ACTION:**

**SPECIAL MEETING  
RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

**TUESDAY, OCTOBER 24, 1995 - 5:30 P.M.**

**VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 404**

**MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO**

**CLERK: ROSEMARY LITTLE-HORANZY**

1. File 92-94-27.2. [Appointment/Maternal, Child & Adolescent Health Board] Hearing to consider appointment of a member to the Maternal, Child and Adolescent Health Board vice Eugene Zarate, M.D., (Supervisor Leal/Seat No. 22819) term expired, for new three-year term ending August 31, 1998. (Supervisor Leal)

**Applicant: Josie Clevenger, R.N.**

**ACTION:**

Rules Committee  
Board of Supervisors  
City & County of San Francisco  
401 Van Ness Avenue, Room 308  
San Francisco, CA 94102

**IMPORTANT HEARING NOTICE!!!**

D 3265

Bill Lynch  
Documents Section  
SF Public Library-Main Branch  
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# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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SAN FRANCISCO  
PUBLIC LIBRARY

### \*SPECIAL MEETING

TUESDAY, OCTOBER 31, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

\* \* \* \* \*

## Disability Access

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

SPECIAL MEETING

TUESDAY, OCTOBER 31, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

1. File 223-94-4. [Quarterly Report on Status of 9-1-1 System] Hearing to consider the quarterly reports from all affected agencies regarding the status of the 9-1-1 Emergency Response System. (Supervisor Shelley)  
(Continued from 4/18/95)

ACTION:

2. File 223-94-5. [911 System] Hearing to consider issues involving the 911 system and related emergency responses. (Supervisors Shelley, Alioto)

ACTION:

3. File 92-95-37. [Appointment, Park and Open Space Advisory Committee] Hearing to consider appointment of one member to the Park and Open Space Advisory Committee, Robert J. Dutra (Seat No. 23315 - must be nominee of Supervisor Migden from list of organizations), term expired July 15, 1995, for new two-year term ending July 15, 1997. (Clerk of the Board)

Applicants: Jean Comaskey (Seat No. 23315 - nominee of Supervisor Migden from list of organizations)

ACTION:

4. File 110-95-1. [Lobos Creek Moratorium] Hearing to review the progress of the Planning Department in developing a long-term solution for the protection of Lobos Creek. (Supervisors Shelley, Leal, Bierman, Ammiano, Hsieh, Alioto)

ACTION:

5. File 92-95-40. [Appointments, Curfew Oversight Committee] Hearing to consider appointment of three members to the newly established Curfew Oversight Committee. (Clerk of the Board)

Applicants: Annie Jupiter Jones

David J. Gesek

Vicky S. Ingrande

Nancy J. Lobaugh

Ethel Siegel Newlin

Marian Budovsky

Juan P. Hercules

Raquel Cecilia Moreno

Rose Dennis

Paloma Flores

ACTION:

6. File 97-95-59. [Child Care Planning and Advisory Council] Ordinance amending Administrative Code by adding Section 5.200 to establish the Child Care Planning and Advisory Council as an advisory body to the Board of Supervisors, the Mayor, the Board of Education and the Superintendent of Schools. (Supervisor Bierman)

ACTION:

RULES COMMITTEE  
BOARD OF SUPERVISORS  
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IMPORTANT  
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CITY AND COUNTY



OF SAN FRANCISCO

## BOARD OF SUPERVISORS

### BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642  
FAX (415) 252-0461

October 27, 1995

**TO:** Rules Committee

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OCT 31 1995

**FROM:** Budget Analyst

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PUBLIC LIBRARY

**SUBJECT:** October 31, 1995 Special Rules Committee Meeting

Items 6 and 7 Files 223-94-4 and 223-94-5

**Note:** Item 223-94-4 was continued at the April 18, 1995, meeting of the Rules Committee. Item 223-94-5 was continued at the August 9, 1994, meeting of the Health, Public Safety and Environment Committee.

1. These items are hearings to consider the quarterly reports from all affected agencies regarding the status of the 911 Emergency Response System (File 223-94-4) and to consider issues involving the 911 System and related emergency responses (File 223-94-5).

2. The San Francisco Police Department's Communications Control Center is designated as the Public Safety Answering Point (PSAP) for 911 emergency calls in the City and County of San Francisco. PSAP operators (call evaluators), receiving 911 bona-fide emergency calls, transfer such calls to Police Dispatchers, or to call evaluators at the Health Department or the Fire Department. The 911 Emergency Telephone System is one part of a three component process that delivers emergency assistance services to the public. The other two components are the dispatch systems and the service delivery units of the Police Department, the Fire Department, and the Health Department. The major functions performed in the Police Department's Communications Center are as follows:

- Receiving 911 calls
- Requesting translation services, when required

Memo to Rules Committee  
October 31, 1995 Special Rules Committee Meeting

- Evaluating 911 calls
- Transferring 911 calls to the proper agency
- Dispatching Police units in response to 911 calls
- Receiving Police non-emergency calls via 553-0123
- Evaluating 553-0123 calls
- Transferring non-emergency calls to other agencies, when appropriate
- Dispatching Police units in response to 553-0123 calls
- Recording 911 emergency calls and Police radio communications

3. The Board of Supervisors approved six resolutions concerning the 911 Emergency Response System in February of 1993, as shown below. The Police Department has previously reported on the status of the Department's responses to the six resolutions, most recently at the August 9, 1994, meeting of the Health, Public Safety and Environment Committee.

The six resolutions previously approved by the Board of Supervisors are as follows:

- (a) File 207-92-11. Urging the Mayor to authorize sufficient funding in the FY 1993-94 Police Department budget to fully staff the Communications Center.
- (b) File 207-92-11.2. Urging the Mayor to institute the civilianization of the supervisory positions in the Police Department Communications Center.
- (c) File 207-92-11.3. Urging the Mayor to institute a public education program to inform the public of the proper use of 911.
- (d) File 207-92-11.4. Urging the Mayor to establish response-time goals for the 911 and non-emergency lines.
- (e) File 207-92-11.5. Urging the Mayor to develop a program to reduce dispatcher injuries and illnesses and to maintain staffing at authorized levels.
- (f) File 207-92-11.6. Urging the Mayor to find alternatives to installing an automated attendant system on the non-emergency line.

The issue of staffing (File 207-92-11) is addressed in the Department's Quarterly Report of October 27, 1995, (see Attachment I) along with issues concerning the Secondary PSAP, Health and Safety, Long-term Projects, computer slow-down and freezes, and Dropped 911 calls.

4. The staffing profile for the 137 permanent, authorized Communications Dispatcher (Classification No. 8238) positions in the Police Department's FY 1995-96 budget, as of Friday, October 27, 1995, as compared with the profile of 135 positions in April 7, 1995, is shown on the following page. This data was provided by Captain Thomas Donohoe, Commander of the Communications Division of the

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Memo to Rules Committee  
October 31, 1995 Special Rules Committee Meeting

Police Department. The number of fully trained Communications Dispatchers has decreased by one, or from 102 to 101, between the April 1995 report and the October 27, 1995, report. The "Total Employees in Authorized Positions Who are Not on the Job and Vacancies" has increased by one position, from 20 to 21, over the same time period.

<u>Status</u>	<u>Staffing Pattern</u>	
	October 24, 1995 <u>Number of Positions</u>	April 7, 1995 <u>Number of Positions</u>
<b>Communications Dispatchers Actually on the Job</b>		
Fully trained	101	102
Phone trained (perform call evaluations but do not as yet dispatch Police units)	3	9
On-the-Job Training phone evaluators	9	0
Field Operations Bureau	<u>1</u>	<u>1</u>
Subtotal - Performing Communications Dis- patcher tasks or in training)	114	112
Detailed to Planning	0	1
Custodian of Records	1	1
Facility Coordinator	<u>1</u>	<u>1</u>
Subtotal - Performing Communications Dis- patcher Support Functions	<u>2</u>	<u>3</u>
Total Employees Actually on the Job	116	115
<b>Employees in Authorized Positions Who are Not on the Job and Vacant Positions</b>		
Employees to be terminated for unsatisfactory performance	0	2
Sick Leave	9	9
Family Care Leave	0	1
Workers Compensation	<u>6</u>	<u>5</u>
Subtotal - Employees in Authorized Positions Who are not On the Job	15	17
Unfilled requisitions (Vacant Positions)	<u>6</u>	<u>3</u>
Total Employees in Authorized Positions Who are Not on the Job and Vacancies	<u>21</u>	<u>20</u>
Total Authorized Positions	137	135

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

5. The Police Department requested an additional five new permanent Communications Dispatcher positions in its FY 1995-96 budget request, which would have brought the total number of authorized Communications Dispatcher positions to 140. Two of those requested five new positions were approved by the Mayor, resulting in a total of 137 authorized positions. Captain Donohoe advised the Budget Analyst that the remaining three new positions, which were previously disapproved by the Mayor, are needed for the Communications Center to adequately perform its operational mission. As noted above, presently, only 116 of the authorized 137 Communications Dispatcher positions are available for work at this time, leaving 21 positions (approximately 15.3 percent) not available for Communications Dispatcher duties. Captain Donohoe has advised the Budget Analyst that the Police Department will be requesting these three additional Communications Dispatcher positions in its FY 1996-97 budget.

6. With respect to standards for answering 911 emergency calls, the State non mandatory standard for answering such calls is as follows:

During the busiest hour of any shift, ten seconds should be targeted as the maximum amount of time (to elapse before) incoming 911 calls are to be answered.

Captain Donohoe states that although the City's Communications Center has no specific time standards for answering 911 emergency calls or 553-0123 non-emergency calls, the Center's policy is that all such calls are answered as soon as possible. Captain Donohoe reports that during September of 1995, the Communications Center experienced an average of 200 dropped 911 emergency calls per day. Further, Captain Donohoe reports that based on his analysis, a total of 331 911 emergency calls were "dropped" during September after not being answered within ten seconds. (Dropped calls are calls that are terminated by the caller prior to the caller establishing voice contact with the Communications Center call evaluator.)

7. Captain Donohoe has advised the Budget Analyst that as reported in recent newspaper articles, the Communications Center has experienced degradation in the computer system designed to transfer 911 emergency call information from the Call Evaluator to the Police Dispatcher. However, according to Captain Donohoe, a manual backup system which is implemented during computer system breakdowns allows the Communications Center to continue its dispatch function without degradation to emergency responses by Police units. A Police Department announcement addressing recent 911 emergency system issues, signed by Deputy Chief Frank Reed, is included in Attachment II of this report.

8. The top management position in the FY 1995-96 Police Department budget for the Communications Center is classified as a 9205 Airport Communication Coordinator, with an annual salary of \$68,408 at the top step. However, the top management position is currently filled by a Police Captain, at an annual salary of \$79,240, excluding mandatory fringe benefits. Deputy Chief Frank Reed of the Police Department reports that the Department is seeking ways

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

Memo to Rules Committee  
October 31, 1995 Special Rules Committee Meeting

to upgrade the top management Communications Center position to a Police Communications Coordinator, with an as yet unspecified increased annual salary, in order to attract more highly qualified applicants.

9. Captain Donohoe reports that he and Deputy Chief Frank Reed will be available at the Rules Committee meeting of October 31, 1995, in order to respond to any questions.

## Memorandum

San Francisco Police Department



APPROVED

YES

NO

To: Anthony D. Ribera  
Chief of Police

From: Captain Thomas Donohoe  
Communications Division

Date: October 27, 1995

Subject: Weekly Staffing Report-Communications

\_\_\_\_\_☐

\_\_\_\_\_☐

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There have been a number of changes to dispatch staffing since the last report of October 20, 1995. One dispatcher went on workers compensation leave. One dispatcher returned from sick leave.. One trainee was terminated for not reaching minimum standards. Three phone trained dispatchers went to the Academy to begin two weeks of radio training.

Fully trained dispatchers	101
OJT Phones	9
Academy-Radio training	3
Custodian of Records	1
Facility Coordinator	1
Detailed FOB	1
Sick Leave	9
Workers Compensation	<u>6</u>
Total	131
Vacant positions	6
Budgeted positions	137

One dispatcher funded by CAO - not included in above total.

9-1-1 Quarterly Report  
Nov. 1995

STAFFING/TRAINING:

Twelve (12) dispatchers are currently in training in the division.

A new examination was administered on October 18 and 19, 1995. A class of ten (10) will start using these candidates on November 20, 1995.

A copy of the latest weekly staffing report is enclosed and an update on staffing will be presented at the hearing

An advanced dispatcher course has been completed for all veteran dispatchers. We will schedule another update course in 1996 for newly hired dispatchers to attend.

An advanced supervisory course will be presented on November 13 and 14, 1995. One half of the supervisors will attend this class and the others will attend in January 1996.

SECONDARY PSAP:

Meetings are on going with the Paramedic Division of the Department of Public Health to complete this item. Research into the project reveals that within 30 days after receiving authorization, Pacific Bell could have a translator switch installed to forward the 9-1-1 calls to CMED dispatch.. Basic radio communications is immediately available at that facility. However, some technical enhancements are necessary to insure multi-channel broadcasting. DET would be required to make these changes. ISD will explore relocating police CAD functions to CMED after current issues are resolved. Costs associated to the move have not been estimated at this time.

HEALTH AND SAFETY ISSUES:

The Ergonomic Laboratory of the University of California at San Francisco completed the study to reduce repetitive stress injuries in the Communications Center. A final report, with recommendations, will be presented at 0830 on November 1, 1995. A copy of the report will be forwarded to the committee upon receipt.

LONG TERM PROJECTS:

800 MHZ radio: A representative from DET will be in attendance to address this issue.

CAD/RMS Project and the Combined Dispatch Center: The project manager or his representative will be available to address these issues.



**Civilian Director Position:** During July, an announcement was released regarding the provisional appointment of a Director to replace the current SFPD Captain as Officer in Charge of the unit. The filing for the position was extended to October 1995. You will be kept abreast of any developments on this issue.

#### **COMPUTER SLOW - DOWN AND FREEZES::**

Since the consolidation of the Hall of Justice Data Center with the main City center at #1 Market Plaza, police dispatchers have been experiencing delays in the computer accepting information. Although these delays do not affect emergency response (9-1-1 calls, non-emergency calls, and radio transmission capability to police units remain functional), they are at a level that is unacceptable and efforts are continuing to restore the reliability and availability of the computer system to pre-consolidation levels. Once these levels have been restored, enhancements will be made to exceed them. To this end, the Controller has committed to stabilizing the system by dedicating a team of technicians to solve the problem.

During these slowdowns, police units are able to respond to citizens' calls for assistance through the utilization of a manual handwritten system. While this method is more labor intensive than the computer assisted dispatch, it is effective and allows us to continue the lifeline of service between the officers in the field and citizens we serve.

The Controller, Mr. Ed Harrington, and the ISD Director, Ms. Judy Johnston, will be at the meeting to provide answers to any questions the Committee may have.

#### **DROPPED 9-1-1 CALLS:**

The minimum phone staffing level within Communications has been increased by 20% since the 101 California Street incident. This increase in staffing has assisted in assuring that during computer slowdowns or "freezes" the 9-1-1 telephone system remains operational. No emergency calls are lost due to computer problems and radio contact with police officers is not affected. Approximately 200 9-1-1 callers per day hang up before a dispatcher can answer. A supervisor recalls all "hang ups." If there is no response to the call, a police unit is immediately sent. It has been determined that a large percentage of these calls were placed erroneously and no emergency existed.





# SAN FRANCISCO POLICE DEPARTMENT PUBLIC AFFAIRS OFFICE

October 19, 1995

## FOR IMMEDIATE RELEASE

Subject: SAN FRANCISCO POLICE DEPARTMENT  
9-1-1 COMMUNICATIONS SYSTEM

From: Deputy Chief Frank C. Reed  
Administration Bureau  
(415) 553-1014

Recent misconceptions regarding the 9-1-1 System and the quality of service provided to the public prompts me to issue the following information about the integrity of the system.

Since the consolidation of the Hall of Justice Data Center with the main city center at #1 Market Plaza, police dispatchers have been experiencing delays in the computer accepting information. Although these delays do not affect emergency response, they are at a level that is unacceptable, and efforts are continuing to restore the reliability and availability of the computer system to pre-consolidation levels. Once these levels have been restored, efforts will be made to exceed them. To this end, the Controller has committed to stabilizing the system by dedicating a team of technicians to solve the problem.

The minimum phone staffing level within Communications has been increased by 20% since the 101 California Street incident. This increase in staffing has assisted in assuring that during computer slowdowns or "freezes" the 9-1-1 telephone system remains operational. No emergency calls are lost due to computer problems and radio contact with police officers is not affected. During these slowdowns, police units are able to respond to citizens' calls for assistance through the utilization of a manual handwritten system. While this method is more labor intensive than the computer assisted dispatch, it is effective and allows us to continue the lifeline of service between the officers in the field and the citizens we serve.

Approximately 200 9-1-1 callers per day hang up in less than 5 seconds before a dispatcher can answer. A supervisor recalls all "hang ups." If there is no response to the call, a police unit is immediately sent. It has been determined that a large percentage of these calls were placed erroneously and no emergency existed.

The employees of the Communications Division of the San Francisco Police Department are highly-trained and dedicated to provide the best possible emergency services to our officers and the public.

PUBLIC SERVICE ANNOUNCEMENT



Item 8 - File 97-95-59

**Item:** Ordinance amending Chapter 5 of the San Francisco Administrative Code by adding Section 5.200 to establish the Child Care Planning and Advisory Council as an advisory body to the Board of Supervisors, the Mayor, the Board of Education and the Superintendent of Schools.

**Description:** In order to provide for child care for low-income families, the City receives Federal Child Care and Development Block Grant Program funds which are distributed by the State Department of Education. According to Ms. Gwen Henry of the Mayor's Office of Children Youth & Their Families (MOCYF), the State recommends that counties create local child care planning councils to initiate local child care planning, set priorities for the use of the block grant funds, and prepare comprehensive countywide community child care plans in accordance with State guidelines.

The proposed ordinance would amend Chapter 5 of the City's Administrative Code to establish a Child Care Planning and Advisory Council to (1) advise the Board of Supervisors, the Mayor, and the Board of Education and the Superintendent of Schools (if the Board of Education and the Superintendent of Schools so request), about child care issues, and (2) comply with existing and anticipated State and Federal guidelines.

The Child Care Planning and Advisory Council would address issues related to child care funding, administration, quality and availability throughout the City by performing the following functions: (1) establish and periodically update local priorities for the maintenance, expansion, and improvement of child care services for children of families eligible under the Federal Child Care and Development Block Grant Program for use by the State Board of Education in allocating these Block Grant Funds in San Francisco, (2) prepare a comprehensive, county-wide strategic five-year child care plan in accordance with State guidelines, (3) review and evaluate legislation affecting local child care, (4) suggest or recommend local child care legislation, (5) advise and support all City departments and local participants involved in child care services, and (6) comply with anticipated State guidelines regarding the

ongoing duties and responsibilities of local child care planning councils. Ms. Henry advises that the Mayor's Advisory Council (MAC) (See Comment No. 1) is currently performing the functions described in Nos. 3, 4 and 6 above. Ms. Henry advises that the other functions are currently not performed.

According to the proposed ordinance, the Child Care Planning and Advisory Council would be composed of 29 members. The Board of Supervisors would appoint 11 members; the Mayor would appoint 7 members; the Board of Education would appoint 7 members; and the Superintendent of Schools would appoint 4 members. The term for each member would be three-years, with the exception of the original 29 members.

Of the original 29 members, nine members would serve a two-year term, ten members would serve a three-year term, and ten members would serve a four-year term. According to the proposed ordinance, the members of the Child Care Planning and Advisory Council would not be compensated or reimbursed for their expenses. Ms. Henry advises that a meeting room would be provided by the MOCYF.

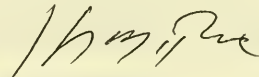
**Comments:**

1. Pursuant to Section 20.62 of the City's Administrative Code, the Mayor's Advisory Council was established in 1985 to provide advice and support on child care issues to the former Mayor's Office of Child Care. Since 1989 when the Mayor's Office of Child Care was absorbed into the newly established Mayor's Office of Children, Youth and Families, the MAC has provided advice and support to MOCYF on an informal basis. According to Ms. Henry, the functions of the proposed Child Care Planning and Advisory Council would be (1) more comprehensive than those of the MAC, and (2) would be performed on an official basis. Ms. Henry advises that the functions currently performed by MAC would become the responsibility of the proposed Child Care Planning and Advisory Council.

2. In 1991, the Board of Supervisors created a temporary local Child Care Planning Council to establish priorities for the expansion of child care under the 1990 Federal Child Care and Development Block Grant legislation, but this temporary planning council ceased to exist after it completed its charge in September of 1991 (File 174-91-4).

3. The Attachment provided by Mr. Lincoln, Director of MOCYF, provides comments on the proposed legislation, including his comment of "strongly support(ing)" the creation of the proposed Child Care Planning and Advisory Council.

**Recommendation:** Approval of the proposed ordinance is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: President Shelley  
Supervisor Leal  
Supervisor Ammiano  
Supervisor Alioto  
Supervisor Bierman  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Kaufman  
Supervisor Kennedy  
Supervisor Migden  
Supervisor Teng  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Teresa Serata  
Robert Oakes  
Ted Lakey



**Mayor's Office of Children,  
Youth, & Their Families**



**FRANK M. JORDAN  
MAYOR**  
**ANTHONY LINCOLN  
DIRECTOR**

October 27, 1995

TO: Harvey M. Rose, Budget Analyst  
FROM: Anthony Lincoln, Director *A.L.*  
RE: Ordinance to establish a Local Child Care Planning and Advisory Council

I strongly support the creation of the San Francisco Local Child Care Planning and Advisory Council. As director of MOCYF, it is important to have an advisory and planning body addressing the city's ability to maintain, improve, and expand local child care services. Based on the wealth of knowledge within the Child Care community, I see them as a resource to provide advice and a comprehensive citywide strategic plan for children birth to age 13.

Over the past three years, my office has worked closely with the Mayor's Advisory Council on Child Care (MAC) and gained valuable advice during the drafting of the annual Children's Service Plan.

The citizens of San Francisco have repeatedly shown their concern for the needs of children. The establishment of this Council is another way for the city to demonstrate its highest commitment to all our children.



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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, NOVEMBER 21, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

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CLERK: ROSEMARY LITTLE-HORANZY

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1. File 54-95-9.2. [Board Meeting, Richmond Neighborhood] Motion ordering the February 12, 1996 meeting of the San Francisco Board of Supervisors to be held at George Washington High School, 600 32nd Avenue, in the Richmond District of San Francisco at 5:00 p.m. (Supervisor Shelley)

ACTION:

2. File 92-95-27. [Appointments, In-Home Supportive Services Public Authority] Hearing to consider appointing two members to the newly established In-Home Supportive Services Public Authority, (Seat No. 29310 - consumer over age 60/representing an organization); (Seat No. 29311 - consumer between the ages of 18 and 60 representing an organization). (Clerk of the Board)

Applicants: Robert Basker (consumer over age 60/representing organizations)  
Jose Santamaria (consumer between the ages of 18 and 60 representing organizations)

ACTION:

3. File 92-94-42. [Appointment/Lead Hazard Reduction Citizen Advisory Cmte] Hearing to consider appointing member to the Lead Hazard Reduction Citizen Advisory Committee, vice Robert J. Mengarelli, (Seat No. 26703 - Painting Contractor), resigned, for unexpired portion of four-year term ending June 25, 1997. (Clerk of the Board)

Applicant: Frances Doherty

ACTION:

4. File 92-95-30. [Appointment] Hearing to consider appointing a member of the Board of Supervisors to the Board of Supervisors member to the Board of Directors of the California State Association of Counties, for a one year term. (Clerk of the Board)

Applicants: Supervisor Willie B. Kennedy

ACTION:



5. File 92-95-38. [Appointments, Drug Abuse Advisory Board] Hearing to consider appointing three members to the Drug Abuse Advisory Board, Mary Robinson (Seat No. 22108 – public-at-large), Gregory A. Senegal (Seat No. 22110 – must be a provider), John J. Entwistle, Jr. (Seat No. 22107 – public-at-large), terms expired October 1, 1995, for new three-year terms ending October 1, 1998. (Clerk of the Board)

Applicants: John J. Entwistle, Jr.  
Edward Patterson  
Otis D. Turner  
Michele Maas  
Wayne Grigsby  
Sharon R. Jones  
Jene Stephen Meyer  
Shelley Wolf Dunnegan  
Patricia Ann Dafoe  
Gregory A Senegal  
Frank A. Sclafani

ACTION:

6. File 92-94-27. [Appointments/Maternal, Child & Adolescent Health Board] Hearing to consider appointing twenty-three members to the Maternal, Child and Adolescent Health Board, (Seat No. 22801 – must be nominee/Supervisor Kaufman); Toye Moses (Seat No. 22802 – nominee/Supervisor Kennedy/health professional); (Seat No. 22803 – must be nominee/Supervisor Ammiano); Seat No. 22804 – no requirement); Barbara Williamson (Seat No. 22805 – single parent); (Seat No. 22806 – must be parent); (Seat No. 22807 – must be parent); Linda White (Seat No. 22808 – must be health professional), (Seat No. 22809 – must be nominee/Supervisor Shelley); Harry Coren, M.D. (Seat No. 22810 – must be health professional); Charlene Clemens (Seat No. 22811 – must be health professional); Father James Goode (Seat No. 22812 – must be nominee/Supervisor Bierman); Judith Levine (Seat No. 22813 – must be nutritionist); (Seat No. 22814 – must be nominee/Supervisor Hsieh/educator); Sari J. Wade (Seat No. 22815 – must be nominee/Supervisor Migden/representative of child development); (Seat No. 22816 – must health professional); Anita P. DeFrantz, Ph.D. (Seat No. 22817 – must be nominee/Supervisor Teng); (Seat No. 22818 – must be parent); (Seat No. 22820 – must be nominee/Supervisor Alioto/parent); (Seat No. 22821 – must be educator); Saralie B. Pennington (Seat No. 22822 – must be social worker); (Seat No. 22823 – must be nominee/Supervisor Hallinan); Winchell W. Quock, M.D. (Seat No. 22824 – must be health professional provider), terms expired August 31, 1995, for new three-year terms ending August 31, 1998. (Clerk of the Board)

Applicants: Dr. David M. Tejada  
Joyce J. Hayes  
Judith A. Levine  
Harry Z. Coren, M.D.  
Winchell W. Quock, M.D.  
Charlene Clemens

ACTION:



7. File 97-95-65. [Ethics Commission Filings] Ordinance amending Administrative Code, Article XII, Chapter 16, (Sections 16.505, 16.506, 16.507, 16.512 16.513) to substitute the Ethics Commission for the Registrar of Voters as the filing officer for campaign disclosure statements; amending Chapter 16A (Sections 16.524, 16.525, 16.526, 16.528, 16.530, 16.531, 16.532) to substitute the Ethics Commission for the Clerk of the Board of Supervisors as the filing officer for lobbyist disclosure statements and amending Section 58.4 (Conflict of Interest Code) to substitute the Ethics Commission for the Clerk of the Board of Supervisors as the filing officer for department heads holding designated positions. (Supervisor Shelley)

ACTION:

8. File 54-95-5.2. [Select Committee, New City Charter] Motion creating a Select Committee on Oversight and Implementation of the New City Charter. (Supervisors Kaufman, Shelley, Teng)

ACTION:

9. File 174-95-8. [Task Force, New City Charter Implementation] Resolution urging the Mayor to establish a task force on the implementation of the New City Charter and urging the Mayor, Chief Administrative Officer, Controller, City Attorney and Chair of the Board of Supervisors Select Committee on Oversight and Implementation of the New City Charter or their representatives to serve as members of the task force; providing the public with opportunities to fully participate in overseeing the timely implementation of the New City Charter. (Supervisors Kaufman, Shelley Teng)

ACTION:

Rules Committee  
Board of Supervisors  
City & County of San Francisco  
401 Van Ness Avenue, Room 308  
San Francisco, CA 94102

IMPORTANT HEARING NOTICE!!!





390.84

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12/4/95

Special

# CALENDAR

## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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### \* SPECIAL MEETING

MONDAY, DECEMBER 4, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

ACTING CLERK: GREGOIRE HOBSON

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## Disability Access



Both the Committee Room (Room 410) and the Chamber (Room 404) are wheelchair accessible. The closest accessible BART Station is Civic Center, four blocks from the Veterans Building. Accessible MUNI lines serving this location are: #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.



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BALLOT MEASURES

1. File 286-95-1. [Policy Declaration, Election of Supervisors] Policy declaration asking the voters to decide whether to change how the City elects members of the Board of Supervisors. (Supervisor Hallinan)

ACTION:

2. File 275-95-1. [Ballot Measure, Single-Member District Elections] Charter amendment (Draft) amending Sections 2.100, 2.116, 13.101, 13.102 and 14.103 and adding Section 13.110, to provide for district election of supervisors. (Supervisor Hallinan)

ACTION:

3. File 276-95-1. [Ballot Measure, Five Three-Member Districts] Charter amendment (draft) amending Sections 2.100, 2.116, 13.101 and 14.103 and adding Section 13.110 to provide for election of 15 supervisors from 5 three-member districts, using preference voting. (Supervisor Hallinan)

ACTION:

4. File 277-95-1. [Ballot Measure, At-Large, Preference Voting] Charter amendment (draft) amending Sections 2.100 and 2.116 and adding Section 13.110 to provide for the at-large election of supervisors, using preference voting. (Supervisor Hallinan)

ACTION:

5. File 278-95-1. [Ballot Measure, At-Large, Cumulative Voting] Charter amendment (Draft) amending Sections 2.100 and 2.116 and adding Section 13.110 to provide for the at-large election of supervisors, using cumulative voting. (Supervisor Hallinan)

ACTION:

6. File 279-95-1. [Ballot Measure, Supervisorial Duties/Salary] Charter amendment (Draft) amending Section 2.100 to establish the salary of members of the Board of Supervisors and to prohibit outside income. (Supervisor Hallinan)

ACTION:

7. File 280-95-1 [Ballot Measure, Election, Odd-Numbered Years] Charter amendment (Draft) amending Sections 2.,103, 2.116 and 13.101 to provide for the election of members of the Board of Supervisors in odd-numbered years. (Supervisor Hallinan)

ACTION:

RULES COMMITTEE  
SAN FRANCISCO BOARD OF SUPERVISORS  
401 VAN NESS AVENUE, ROOM 308  
VETERANS BUILDING  
SAN FRANCISCO, CA 94102

IMPORTANT  
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**RULES COMMITTEE**

Board of Supervisors  
City & County of San Francisco  
401 Van Ness Avenue, Room 308  
San Francisco, CA 94102

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## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

DEC 05 1995

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### REGULAR MEETING

TUESDAY, DECEMBER 5, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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RULES COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, DECEMBER 5, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

REGULAR MEETING

1. File 20-95-16. [Closure of Lakeshore Plaza Driveway] Resolution urging the Mayor to urge the Planning Commission to permanently close the eastbound exit from Lakeshore Plaza onto Everglade Drive. (Supervisor Shelley)
2. File 60-95-16. [Election, November 7, 1995] Hearing to consider issues involving the Registrar of Voters and the November 7, 1995 election. (Supervisors Shelley, Alioto, Kennedy, Teng, Bierman)

ACTION:

3. File 92-94-27. [Appointments/Maternal, Child & Adolescent Health Board] Hearing to consider appointing member to the Maternal, Child and Adolescent Health Board, Winchell W. Quock, M.D. (Seat No. 22824 ), term expired August 31, 1995, for new three-year term ending August 31, 1998. (Clerk of the Board)

Applicant: Winchell W. Quock, M.D. (Seat No. 22824)

ACTION:

RULES COMMITTEE  
SAN FRANCISCO BOARD OF SUPERVISORS  
401 VAN NESS AVENUE, ROOM 308  
VETERANS BUILDING  
SAN FRANCISCO, CA 94102

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## CALENDAR

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12/5/95

Joint Rules,

Economic Vitality &amp;

Social Policy Committee

## JOINT RULES/ECONOMIC VITALITY AND SOCIAL POLICY COMMITTEE

BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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PUBLIC LIBRARYTUESDAY, DECEMBER 5, 1995 - 3:00 P.M.VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102MEMBERS: SUPERVISORS SHELLEY, KENNEDY, LEAL, KAUFMAN, AMMIANO,  
HSIEH

CLERK: ROSEMARY LITTLE-HORANZY

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JOINT RULES/ECONOMIC VITALITY AND SOCIAL POLICY COMMITTEE

TUESDAY, DECEMBER 5, 1995 - 3:00 P.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, KENNEDY, LEAL, KAUFMAN, AMMIANO,  
HSIEH

CLERK: ROSEMARY LITTLE-HORANZY

JOINT MEETING

1. File 284-95-2. [MBE/WBE Progress Report 1993-94] Hearing to consider the minority business/women business enterprise progress report of 1993-94. (Supervisors Leal, Kennedy, Teng, Alioto, Hallinan, Hsieh, Bierman, Shelley)

ACTION:

2. File 284-95-3. [Disparity Study] Resolution urging the Mayor to request city departments to fund Disparity Study of Woman-Owned and Minority-Owned Business utilization in all city leases and concessions. (Supervisors Shelley, Leal)

ACTION:

3. File 284-95-4. [MBE/WBE/LBE Payment Policy] Ordinance amending Administrative Code Section 12D.7(C) to reduce the time period in which minority owned business enterprises(MBE), women owned business enterprise(WBE) and local owned business enterprises (LBE) are paid by the City and County from 60 days to 30 days. (Supervisors Shelley, Alioto)

ACTION:

4. File 284-95-5. [MBE/WBE/LBE Prompt Payment Program] Ordinance amending Administrative Code Section 12D.8(B) to require that contract awarding authorities and departments "red stamp" invoices submitted from Human Right's Commission certified MBE/WBE/LBE prime contractors or consultants, or subcontractors or consultants so as to indicate to the Controller that payment is to be expedited within 30 days; and further amending Section 12D.8(E), to require that contracts subject to MBE/WBE/LBE ordinance include a requirement that prime contractors and prime consultants are to pay their MBE/WBE/LBE subcontractors and subconsultants within three working days after receiving payment from the City unless they have notified the Director of the Human Rights Commission that there is a bona fide dispute between the prime contractor/consultant and the subcontractor and subconsultant and the Director of the Human Rights Commission waives this requirement. Prime contractor/prime consultants who fail to comply with this provision shall be liable for liquidated damages and other remedies set forth in Administrative Code Section 12D.8(E)(3). (Supervisors Shelley, Alioto)

ACTION:

5. File 284-95-6. [Purchaser, MBE/WBE/LBE] Resolution urging the Mayor to urge the Chief Administrative Officer to urge the Purchaser to improve participation in the Minority/Women/Local Business Enterprise program in regard to prime contract awards for the purchase of equipment and supplies and general services as indicated in the 1993-94 report on the progress of compliance with the Minority/Women/Local Business Utilization Ordinance prepared by the Human Rights Commission, and requesting the Purchaser to submit recommendations to improve the Purchaser's participation in the MBE/WBE/ LBE program. (Supervisors Shelley, Migden, Teng, Alioto)

ACTION:

6. File 284-95-7. [Local Business Enterprise] Resolution urging the Mayor to urge the Human Rights Commission to adopt and enforce subcontracting goals for local business enterprises in all city contracts where feasible and to urge the Human Rights Commission to conduct a study to determine the degree of economic disparity faced by local businesses as compared to similar non-local businesses due to local laws, taxes, fees and regulations. (Supervisors Shelley, Migden, Teng)

ACTION:

7. File 284-95-8. [Human Rights Commission] Resolution urging the Mayor to urge various City departments to work-order contract compliance and monitoring services from the Human Rights Commission in order to continue improving our City's performance in contracting with minority-owned, women-owned and locally-owned businesses in all City contracts. (Supervisor Shelley)Joint Rules/Economic Vitality and Social Policy Committee meeting on December 5, 1995.

ACTION:

**JOINT RULES/ECONOMIC VITALITY AND SOCIAL POLICY COMMITTEE**

Board of Supervisors  
City & County of San Francisco  
401 Van Ness Avenue, Room 308  
San Francisco, CA 94102

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## RULES COMMITTEE BOARD OF SUPERVISORS CITY AND COUNTY OF SAN FRANCISCO

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### REGULAR MEETING

TUESDAY, DECEMBER 19, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVE, ROOM 410  
SAN FRANCISCO, CA. 94102

MEMBERS: SUPERVISORS SHELLEY, LEAL, AMMIANO

CLERK: ROSEMARY LITTLE-HORANZY

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For American sign language interpreters or the use of a reader during a meeting, contact Violeta Mosuela at (415) 554-7704.

For a large print copy of an agenda, contact Moe Vazquez at (415) 554-4909.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6075.



## RULES COMMITTEE

TUESDAY, DECEMBER 19, 1995 - 10:00 A.M.

VETERANS BUILDING  
401 VAN NESS AVENUE, ROOM 410

### REGULAR MEETING

1. File 92-95-42. [Appointments, Bicycle Advisory Committee] Hearing to consider appointing members to the Bicycle Advisory Committee, Juan-Thomas Rehbock (Seat No. 24302 - must represent an environmental organization), Lucinda J. Means (Seat No. 24307 - bicyclist-at-large); Richard Damm (Seat No. 24309 - bicyclist-at-large); Terry Roller (Seat No. 24311 - bicyclist at-large), terms expiring December 31, 1995; for new three-year terms ending December 31, 1998, and vice Andrew Vesselinovitch (Seat No. 24310 - bicycle organization), resigned, for the unexpired portion of three-year term ending December 31, 1995, for new three-year term ending December 31, 1998. (Clerk of the Board)

Applicants: Juan-Thomas Rehbock  
Lucinda J. Means  
Richard Damm  
Terry Roller  
Steve Middleton  
David Duncan Kinsley  
Dan Seltzer  
Richard Alexander Rhodes

#### ACTION:

2. File 92-95-41. [Appointment, Advisory Council to Commission on the Aging] Hearing to consider appointing member to the Advisory Council to the Commission on the Aging, Donna Calame (Seat No. 20308 - must be nominee of Supervisor Teng), term expired March 31, 1995, for a new two-year term ending March 31, 1997. (Clerk of the Board)

Applicant: Donna Calame

#### ACTION:

3. File 92-95-14. [Appointment, Adult Day Health Planning Council] Hearing to consider appointing member to the Adult Day Health Planning Council, vice Joseph Mignola, Jr. (Seat No. 20008 - Age Group), deceased, for the unexpired portion of three-year term ending September 30, 1996. (Clerk of the Board)

Applicant: Edna Vallecillo

#### ACTION:

4. File 92-95-45. [Appointment, Delinquency Prevention Commission] Hearing to consider appointing member to the Delinquency Prevention Commission, vice Sherry D. Tennyson (Seat No. 21818), term expired June 30, 1995, for a new four-year term ending June 30, 1999. (Clerk of the Board)

Applicant: Alan S. Oliver

#### ACTION:







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